



Marden Links Parish Hub Working Group Meeting
7pm Tuesday 1st August 2023
Hub Room

Summary Notes

1. Present - Mike, Lesley, David, Lorna, Kate
2. Apologies - none
3. **Hub Update**
 - a. Grants
 - repair café grant second part payment due soon.
 - Check re the PAT test training. ? cancel/defer the currently booked place.
 - Peter and David will take the short online course. Kate to send details to Peter
 - Still awaiting decision re the initial seed funding re-allocation money Lorna Williamson checks regularly – it is approved by delegated grants team but is now stuck with the upper management awaiting final sign off.
 - Re-apply for the HCF grant declined by trustees as PC have healthy bank balance. We need to make clear that any surplus is ringfenced for the new community centre and not available to spend. (Kate)
 - HC capital funding grant applied for grant of £150,000
 - b. Kitchen - work almost complete now have hot water to sink and a clean hygienic food prep area
 - c. Finances - budget for next year being prepared. currently within budget set by PC.
 - d. Environmental Health unannounced visit – overall happy with standard of hygiene, discussed plans for kitchen and offer of soup lunches in future. Advice given re additional training for food handlers and cake makers. Awarded a 5* rating.
 - e. Fridge – replaced with newer higher spec model. Fridge thermometer purchased range to be between 5 -8 degrees checked each session and recorded with fire equipment.
 - f. Phone box – The new Parish Information Hub Box is looking great, the final green coat applied. A small number of dissenting opinions but many more positive ones. New Perspex signage ordered from Signworx The door repair will be completed at the next Repair café session. Replacement Perspex to be sourced for the 2 remaining 'Telephone' panels.

4. Repair Café Update



- a. Grant spend to date - on track awaiting the 2nd part payment
- b. August session bookings going well. Large booking for sharpening of tools used by the Bodenham Flood Protection Group. Others are predominantly electrical repairs.
- c. Next date – 02/09/23
- d. Advertising – Advert in Marden N&V's every month for rest of year (paid for out of Grant money) Bodenham newsletter advert for remainder of year Free as it's a community project. Advert in Sutton St. Nicholas Newsletter arranged and paid for, for remainder of the year. This month arrange for adverts in Moreton and Wellington Parish mags
- e. Banner/Aprons/Badges –order badge for new volunteer and a couple of blank badges for occasional visitors
- f. Ask Herefordshire Green Network to advertise the Repair café dates
- g. Ted Hayward kindly offered to make parasol bases (using the close to date postcrete not yet used from the 2 remaining parish notice boards

5. Community Garden update

- a. Open event for Garden fixed for September 9th 2-4pm
- b. Fencing – round post and rails chosen for the fencing – await discussion with locality steward prior to purchase
- c. Outside tap – now fitted, tap kindly purchased and fitted by Jason
- d. BBLB Locality Steward requested a team of workers and large plant to clear garden of fly tipped waste, some asphalted areas and the bramble cuttings pile. – awaiting confirmation
- e. 1 tree identified as likely needing to be removed. Overly large, badly pollarded and crowding out the adjacent silver birch which was felt to have more merit.

6. Volunteer celebration/thank you event.

The event was discussed and persons/groups to invite identified the date is yet to be fixed but likely to be late October early November to allow planning. In the CC as numbers likely to be circa 35 persons. Piece for N&V's (David). Proposal from Lesley to have predominantly home cooked food by PC members as special personal thank you.

7. Date & time of next meeting 05/09/23 at 7pm