



## **Marden Links Parish Hub Working Group Meeting**

7pm 9<sup>th</sup> May 2023 , Hub Room

### **Summary Notes**

1. Present  
Lorna Wathen, Mike Blake, David Bennett, Lesley Hayward, Chris Morgan
2. Apologies  
Kate Ryan, Paula Barrett, Heather Baldwin, Jan Cross,
3. Hub update of position so far
  - 8 sessions 50 attendees – does not include Monday's Big Help out session (see comments below).
  - Feedback from volunteers very positive as number of attendees grow. Would like to know how many are new rather than regular but understand the difficulties in recording such details.
  - Kitchen – plan to relocate kitchen to corner of Hub room with hot/cold water and electrical sockets. Current kitchen removed and used for storage but awaiting on timing of the electrical and water installation. Will follow up with owner.
  - Finances – detailed sheet circulated of current expenditure this year. Within budget but there are some items on the next PC agenda for approval.
  - Wi-Fi – GigaClear cancelled as need to move forward. Proposal to PC is to approve BT contract which will provide broadband and a phone at the Hub. The phone will act as the number for the Clerk as it will be routed to his mobile phone.
  - Good Hygiene certificates – In order to use the proposed new kitchen more effectively certification of a number of volunteers is needed. Kate will do level2, Lorna and Lesley will do level 1 . The PC will be asked to approve funding for the cost, approx. £100 for online courses.
  - An electronic smart key safe has been purchase and it is hoped that it will be installed later this week.
4. Repair Café Update
  - We have received the first instalment (50%) of the Repair Café, remainder received at end of June. Money to be spent by end on month. So far Mike has been on the PAT testing course, Pat test kit purchase being progressed. Insurance costs have significantly increased but will be covered this year by HC by increasing the Grant. Other items required for the 3<sup>rd</sup> June session will be purchased before the end of the month.
  - Initial PAT testers will be Mike Blake and Dave Godding who will undertake the online training.



- Advertising the main first session – suggestions included the normal channels of ML website and FB pages but also notice boards , telegraph poles as well as including a flyer in N&V this month. It might be possible to get a flyer of the Repair Café and the first event printed at the same time as the N&V copy. Grant money available for publicity.
  - Mike and David gave feedback from visit to Ledbury – well worth the trip, showed how a Café should be run. Will provide documentation and support as required. Viewed their booking process which we plan to use by applying software to the ML Website when approved by PC (£300). Need top have a way for parishioners to manually book items in. Suggested we have booking forms at the shops (if owners agree) and at the Hub.
  - Suggested pre June Repair Café meeting – Tuesday 30<sup>th</sup> June 7:00pm at the Hub.
  - The group noted and thanked Balfour Beatty for filling the potholes in the carpark. A great improvement.
5. Feedback from 'The Big Help Out' May 8<sup>th</sup> 2023
- Attended by 20 with 10 volunteer sheets completed.
  - Very successful session with lots of interesting exchanges of views and ideas.
6. Community Garden Update
- Brash Clearance – initial clearance should be completed this week. Will also clear around the Phonebox so that it can be painted by JT in the coming weeks. It was agreed to paint in Marden Links Green
  - Need to clear the site of rubbish which is likely to require a skip. Some volunteers have agreed to help with this.
  - Next phase planned is to try and rotovate a test area. IT has offered to do this. It was suggested at The Big Help Out session that we might need to get a digger in to remove the roots as they are likely to be deep. It was felt that this should be avoided given the services that are believed to cross the land.
  - Fencing – post and rail to be measured and costed. May require on three sides and include an entrance gate. The Hub has offered to install post a rail fencing associated with the immediate neighbour as the original panel fencing was lost in previous storms.
  - In order to get further input / feedback / support / volunteers, it was proposed that we set up a stall for the planned Marden Summer Fete (Sunday 9<sup>th</sup> July)



- It was suggested that the PC send a letter to local businesses asking if they would be willing to give a donation towards the key components of the Community Garden, fencing, benches, raised flowerbeds bed.
7. Date & time of next meeting  
**Tuesday 6<sup>th</sup> June at 7pm - all welcome to attend.**