Marden Links Parish Hub Working Group Meeting
7 pm Tuesday 22nd September 2026
In the lobby area New Parish Hall

Agenda

1. Present
   David Bennett, Maggie Hopkins, Sally Postlethwaite, Lorna Taylor Lesley Hayward, Paula Barrett, Kate Ryan, Parishioner (part)

2. Apologies
   Fiona Giddons

3. Proposal from parishioner re introduction of a Dementia café
   A parishioner gave a short presentation to the working group describing their hope to set up a dementia café based in the Parish Hall. This would be run by volunteers, a couple of hours in length, advertised as specifically for attendees with dementia for socialising and to give carers a break. The working group discussed and felt that whilst the aim was laudable, there were concerns about safety (attendees and volunteers), adequate insurance. Team felt that without enough volunteers with specific experience and training in dementia care we did not feel that we could support. We invited the parishioner to attend a regular hub session where we frequently have visitors with dementia to see if he would like to join us as a volunteer. Lorna has been in contact with Dementia UK to ask if they might attend the Hub to run dementia friendly sessions of which the parishioner would be very welcome to input.

Hub Update

a. Discussion re dementia Café proposal - see above
b. MLPH – since the move from MPC. what we are and what we are not.
   The Marden links parish hub has now transitioned from the PC and is now under the umbrella of MPT. MLPH working group is a subgroup reporting to the MPT trustees. There must be a minimum of 2 trustees as membership of the working group and present at each meeting. Donations received by the Hub and RC will be passed to the MPT and banked in the same account with UNITY Bank. Donations and expenditure would be identified separately in the financial accounts and any requests for purchases for the hub or RC agreed by the MPT.

c. Feedback from Volunteers
Good feedback from volunteers regarding the move to the new hall, all is working well
d. Volunteer rota for October/November - very few gaps, in October even with the introduction of the additional day
e. Items required to purchase from donations – aprons see below, signage for opening times especially Tuesday AM
f. Food Hygiene – updated setting up/closing down and temp recording documentation developed and introduced to team Discussion whether to adopt the SFBB app or ring binder. All agrees that the paperwork produced which is based on the SFBB principals was sufficient for out needs. We will discuss with EH when we have out inspection. 5 volunteers are level 2 food hygiene certificate holders
g. Marden Academy Harvest gift to parishioners The team would very much like to be involved in the Harvest gift initiative. Paula will speak to school and arrange for children to visit the hub on one of the sessions
h. Preschool visits to Hub - Paula keen to arrange visits from Pre-school children to the hub, This has proved very popular with hub attendees in the past and we would welcome visits
i. Shared calendar for key holders Trustee keyholders will have a rota for unlocking and locking up at the hall including hub sessions, current key holders Paula Barrett, Maggie Hopkins, Chris Wathen, Lorna Taylor, Kate Ryan, David Bennett. The rota for access will be published on a shared calendar TIMETREE. For access if the planned person not attending try Paula in the first instance as she lives and works in the vicinity.
j. Request to consider purchase of aprons for volunteers.
Volunteers have requested aprons for hub SFBB and HC suggest clean aprons for food prep, particularly for the light lunch prep. Kate to order 10 x aprons from hub donations (discount package) approx £120. Colour coded chopping boards oven trays Maggie will buy
k. Hub Christmas lunch planned for weds 16th December 2026 kate to let school know for academy choir visit
l. Community Event Christmas Cracker Friday 18th December 6pm (TBC)
m. Next Flicks in the sticks for November - Saturday 28th November evening Film TBC
n.

4. **Repair Café Update**
    a. Feedback from volunteers – all good, plan to move to new hall for November RC
    b. Repair tools – items needed to purchase from donations? Request for 32 Amp cable and power distribution box to allow connection of up to 6 x 13 Amp plugs. This will allow RC work to be undertaken outside under the veranda. – to be purchased from RC donations, will also be useful for outside events for PA, Music, catering vans
    c. Plans Re the relocation to New Parish Hall – move ready for November RC
    d. Discuss plans for storage - mini storage container would be ideal – evaluate if there is space for it now – or may need to wait until construction site compound has moved out

5. **Community Garden**
    a. Next volunteer day 26/09/26 - consider defer? David and Kate both at a Flicks in the sticks promoters day Changed to 04/10/26

6. Date & time of next meeting **10th November 2026 7pm** at the New Parish Hall