

# Marden Parish Council

Councillors are hereby summoned to attend the Parish Council Meeting at 7.30 pm on  
16<sup>th</sup> January 2023, at Marden Community Centre.

## Agenda

1. To receive Apologies.
2. To receive declarations of interest and written requests for dispensations.
3. To approve the minutes of the meeting held on the 21<sup>st</sup> November 23.
4. Open Session. (10 minutes are allocated for representations from the public)
  - To receive a report from the (Ward Member)
  - To receive representations from the member of public
5. Footpaths Officer Report & to consider actions.
6. Finance Matters.
  - 6.1 - Financial Report
  - 6.2 – Bank Accounts
    - 6.2.1 – Unity Main - £29,360.65
    - 6.2.2 – Unity HUB - £607.96
    - 6.2.3 – Unity Reserve - £849.54
    - 6.2.4 – NatWest - £80,682.82
  - 6.3 - Approval of Budget & setting the Precept 2024/25 of £55,500.00
  - 6.4 - Banking Update
7. Payments.

	Payments	Net	Vat	Total
7.1	Clerks Salary – November / December 23	As per Contract		
7.2	Clerks Expenses – Sept - Oct - Nov - Dec	1539.14	288.36	1827.50
7.3	S Lewis – Electric - November 23	108.42	0.00	108.42
7.4	S Lewis – Electric - December 23	118.33	0.00	118.33
7.5	PIP Printing – 76137 – Budget	209.35	0.00	209.35
7.6	PIP Printing – 76080 – News & Views	283.84	0.00	283.84
7.7	Herefordshire Council – Election Fees	189.47	0.00	189.47
7.8	DC Gardening Services – 1747 - November 23	2768.00	553.60	3321.60
7.9	HALC – Subs 24/25	937.93	187.59	1125.52
7.10	A W Architecture – Stage 4 – 3 <sup>rd</sup>	11711.73	2342.73	14054.07
7.11	A W Architecture – Drainage	1200.00	240.00	1440.00

8. Payments made under emergency policy and regular payments.

		Payment	Net	Vat	Total
8.1	D/D	BT – Broadband & Phone – November - Unity Bank	30.77	6.15	36.92
8.2	D/D	BT – Broadband & Phone – December - Unity Bank	30.64	6.13	36.77
8.3	S/O	HUB Rent – January 24	450.00	0.00	450.00
8.4	S/O	HUB Rent - December 23	450.00	0.00	450.00
8.5	S/O	Community Garden – Rent – November 23	15.00	0.00	15.00
8.6	S/O	Community Garden – Rent – December 23	15.00	0.00	15.00
8.7	D/D	O2 Mobile Phone – January 24	12.90	2.58	15.48
8.8	D/D	O2 Mobile Phone - December 23	12.90	2.58	15.48
8.9	BACS	A W Architecture – Stage 4 – 1 <sup>st</sup>	11711.73	2342.73	14054.07
8.10	BACS	A W Architecture – Stage 4 – 2 <sup>nd</sup>	11711.73	2342.73	14054.07
8.11	BACS	Information Commissioner's Office	40.00	0.00	40.00

## 9. Clerks Expenses – Invoices

	Payment	Net	Vat	Total
9.1	Quick Skip – Skip for HUB	260.00	52.00	312.00
9.2	Heater Shop – Heaters for HUB	642.86	128.57	771.43
9.3	Booker – Xmas Cracker -	296.69	56.79	353.48
9.4	Radbourne’s -Sand Bags	130.00	26.00	156.00
9.5	Gazebo- Repair Cafe	124.99	25.00	149.99

## 10. Planning

	Application No	Address	Permission Sought
10.1	233564	Post Office Marden Post Office & Stores Marden Hereford HR1 3EW	Proposed outdoor covered café seating area to the front of the property. Side infill extension to provide additional shop storage. Part change of use from residential to retail floor space and café.

### 10.1 - Planning Enforcement – Update

- a) Pikestye Farm.
- b) Small Ashes.
- c) Ashgrove Croft
- d) Berrington Bower.

10.2 – Drakeley Farm, Marden, HR1 3ES. – Planning Committee 17.01.24 at 10am.

## 11. Community Project Working Group

- 11.1– Working group Membership (4)
- 11.2– Terms of Reference.
- 11.3 - New design

## 12 Working Group Reports.

- 12.1– Community Working Group
  - 12.1.1 - Events & Fundraising subgroup
  - 12.1.2 - Community project update
- 12.2– Marden Links
  - 12.2.1 - Hub activity update
  - 12.2.2 - Repair Café Update
  - 12.2.3 - Community Garden
    - A. Fencing and raised bed quotes.
    - B. Container
      - i. Hire - £15 per week + £150 each way delivery
      - ii. Purchase- £1750.00 + vat
  - 12.2.4 - Environmental & Sustainability update
- 12.3 – Neighbourhood Development Plan Review Working Group
- 12.4– Financial Advisory Working Group

## 13 Community.

- 11.1 – Sandbags
- 11.2 – Recent Flooding

## 14 Clerk Update.

- 12.1 - Information Commissioner’s Office
- 12.2 - Lengthsman Grant 24/25
- 12.3 - Communications

## 15 Future Agenda Items or Clerk action under delegated authority.

*Date of next Council Meeting 20<sup>th</sup> February 2024 at 7.30pm in the Marden Community Centre.*

*Richard James*