

Marden Parish Council

Draft Minutes of the Extra Meeting of the Parish Council Wednesday 5th October 2022 at 19.00 in the Community Centre

Present: Cllrs: David Bennet (Chair); Kate Ryan; Rod Lees; Lesley Haywood; Chris Morgan; Richard Paske

In Attendance: Ward Cllr. Kema Guthrie; Parish Clerk Jeremy Stephens and 14 members of the public.

(Please note the agenda order of Items 5 & 10 were exchanged.)

- 1. To receive apologies for absence:** Patrick Meredith; Mike Blake; Paula Barret
- 2. To receive declarations of interest and written applications for dispensation:** None

Report from Ward Councillor Kema Guthrie:

- a. "Update on OFSTED report into children's Services. OFSTED published their report on the Council's Children's Services which identified that the local authority is inadequate in all aspects of the service.

The Secretary of State for Education has issued a statutory declaration appointing a commissioner to review the service and report in three months on the actions the department should take.

I attended an Extraordinary Full Council Meeting on Friday 30 September regarding the Ofsted Report. The full report can be viewed online at: <https://files.ofsted.gov.uk/v1/file/50192875>

The Council is already working hard to put things right and it is hoped that the improvements really make a difference for families, children and young people living in Herefordshire.

- b. Ukraine Grant Launch. Herefordshire Council has developed a community integration grant scheme to support new and existing projects and activities that help Ukrainian guest settle into the county. More information can be found on Talk Community's website at <https://www.talkcommunitydirectory.org/supportforukraine>

- c. Herefordshire Green Doors 2022: The event is taking place across the county throughout October 2022. It will showcase real life homes that owners have altered, amended or added to in order to make them more energy efficient and cheaper to run.

For more information please go to: <https://herefordshire.greenopenhomes.net/herefordshire-green-doors-2022-263> and/or email buildingsense@hqnwork.org

- d. Keep Herefordshire Warm: In partnership with Hereford Council, Keep Herefordshire Warm run a free energy advice line, as well as providing one-to-one energy support.

Get in touch with the team on 08800 677 1432 or visit Keep Herefordshire Warm website at <https://www.keeptherefordshirewarm.co.uk/>

- e. Planning matters: I understand that a number of people are here this evening regarding the Berrington Bower planning application. As the local Ward Councillor I am in attendance to listen to everyone's' views and I will not be making any comments at the current time. As there have been many representations both for and against, I have submitted a Redirection Request to the Planning & Regulatory Committee. I have recently spoken to the Head of Service and the Redirection Committee will consider the Redirection Request this Friday."

3. Councillor and Public Forum –

- 3.1. Local Residents Session (*not part of meeting, adjourned for this item*)

As per Standing Orders – At the Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person per item is allowed. Item is not for comment on parish council discussions or decisions. Names will not be minuted and every effort will be made to keep personally identifiable data to a minimum, in compliance with GDPR and data protection. **Bullet points on the topics raised will be noted to allow the council to address items either as part of appropriate agenda items, by adding to the agenda for a subsequent meeting or by adding responses to minutes. Items raised will be marked Question/Statement (Q/S) and Answer (A)**

- 3.2. Q/S – re Transport item. A. Clerk is now monitoring Vehicle Operator licences applications from the gov.uk website. Also receiving notice of any applications placed in the Hereford Times.

- 3.3. Q/S – Trees in the river at Laystone Bridge. A. The trees in the river Lugg next to the Laystone Bridge were reported to Balfour Beatty and have been removed.

4. **To adopt minutes of the last meetings** – The Minutes of the last meeting on 28th July 2022 were approved.
5. **MPC Storage & Facility:** It was proposed that MPC lease the unit at 9 Walkers Green, Marden to provide a base for the MPC to provide a meeting area for small groups: Parish Council Surgery; computer training; warm space during the winter; Marden Links/ Talk Community support: computer internet access involving iPads and etc. Parishioners will be encouraged to contribute ideas and time to the project. All Cllrs. Agreed to the lease being taken and signed as per standing order 23; two councillors will sign witnessed by the proper officer.
6. **Financial Procedures** –To consider actual payments and receipts and review against budget:
 - 6.1. NOTED: One year membership of Herefordshire Green Network was paid by BACS as per delegation on 3rd August 2022.
 - 6.2. PIP Printing - Invoice for Printing N&V September 2022. £256.18 (no VAT) Paid following delegation at meeting on 5th October 2022
 - 6.3. PIP Printing – Invoice for Printing N&V October 2022. £213.51 (no VAT)
 - 6.4. DC Gardening Services Lengthsman for August 2022. £612.00. (inc £102.00 VAT)
 - 6.5. PKF Littlejohn LLP. AGAR Audit, Invoice £360.00 (inc £60.00 VAT)
 - 6.6. NOTED: O2 Invoice paid by Direct Debit as per contract. £13.20 (inc £2.20 VAT)
All Invoices Paid following delegation at meeting on 5th October 2022
7. **Planning Applications** – To comment on applications to be determined by Herefordshire Council:
 - 7.1. P222295/F: Marden, Sutton Walls, Agricultural building adjacent Berrington Bower Marden Hereford Herefordshire HR1 3EY, Proposed change of use of building to holiday let.
The Chair allowed time for parishioners to present their views. The views were noted by Ward Cllr. Guthrie. Resolved to oppose the application with comments.
 - 7.2. P222655/L, Ashgrove Farm, Marden, Hereford, Herefordshire HR1 3EY. Proposed repairs to internal load bearing structural oak frame and to short length of existing brickwork external southeast wall. Approved.
 - 7.3. P222337/F, Horseshoe Cottage, Sutton St Nicholas, Hereford, Herefordshire HR1 3BU. Proposed Horse Stables for personal use. Approved.
8. **Place Shaping. NOTED:** Answers and comments to the 'Questions for the Place Shaping Paper' from Hereford Council were agreed and submitted. Waiting on Hereford Council call for sites for further comments.
9. **Talk Parish: NOTED** 'Reducing Carbon Together'. Zoom meeting Monday 24th October at 7pm. This will now take place at 9 Walkers Green. Attendees – Cllrs Bennett, Lees and Hayward.
10. **Budget for 2022-23** – Proposed MPC Draft Budget 2022-23. The Budget was agreed and the Clerk directed to obtain an estimate for printing.
11. **To raise matters for next agenda or for Clerk's action under delegated authority**
 - 11.1 – Litter pick proposed
 - 11.2 – Dates of Herefordshire Recycle Week
 - 11.3 – Signs for school
 - 11.4 – Notice boards
 - 11.5 – Drainage Grant application
 - 11.6 – Arrange the next 'drive round' with BB and Lengthsman.
 - 11.7 - E&S report
 - 11.8 – Marden Links report
 - 11.9 – PFO report**As above**

The Meeting Ended at 20:44

12. **To note date of next meeting** – 18 October 2022 at 19.00 in Community Centre.

Jeremy Stephens, Marden Parish Clerk.
83 Walkers Green, Marden, HR1 3EA Tel: 07856 282037
Email: parish.clerk@mardenherefordshire-pc.gov.uk