

Marden Parish Council

Community Facilities Working Group (CFWG) Meeting
on 25 November 2021 by Zoom

Notes of the Meeting

Present: David Bennett (Chairman and PC), Dave Lloyd (Marden Church), Chris Wathen (Parishioner), Kate Ryan (PC),

In attendance: Alison Sutton, Parish Clerk.

1. **Apologies** – Steve Miles (MRGT), Dave Tidball (Marden Church), Paula Barrett and Jess Tidball (MVT), Angela Sasso (Parishioner).
2. **Revised Complete Business Plan**
 - Latest draft accepted
 - Alison upload to website asap and send MailChimp + on FB pages.
3. **Community Consultation – display**
 - Addition re in-house plan preparation
 - New landscape plan needed
 - Alison speak to CBW to arrange and David produce new plan
 - MVT – producing sheets on operating costs, sensitivities and CIO – put them in display before Risk Assessment sheets
 - Alison arrange A3 printing and laminate – Kate has laminator if needed as well
 - Alison upload to website when MVT added into display.
4. **Community consultation – arrangements**
 - Saturday 11 December 10.00-4.00
 - Set up at 9.15, David, Kate, Dave L, parishioner, ?Dave T/Angela
 - All/part day – David, Kate, Alison, Dave L, ?Angela and one or more Dave T/Jess/Paula/Chris available as MVT Trustee all day
 - Refreshments – parishioner offered help, Alison contact + Kate and Jess
 - Coffee, tea, biscuits, mince pies – Alison arrange and use agreed budget
 - Monday 13 December 6.00-9.00
 - Set up at 5.45 and pack down at 9.00, David, Kate, Rod Lees
 - All session – David, Kate, Alison, Rod, ?Angela and one or more Dave T/Jess/Paula/Chris available as MVT Trustee all session
 - Refreshments – Lesley Hayward
 - Thursday 16 December 6.00-9.00 by Zoom
 - All session – David, Kate, Rod, Alison and one or more Dave T/Jess/Paula/Chris available as MVT Trustee all session
 - Alison put Zoom link on website with Complete Business Plan etc
 - Alison – print extra response sheets, copies of complete Plan, Promises Sheets; bring projector for plans on Powerpoint loop; take screwdrivers; take Post-it notes for comments
5. **Next steps** –
 - Alison get MVT display sheets once agreed
 - As above.
6. **Next meeting** – TBA.

Alison Sutton – Parish Clerk
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