

APPENDIX for 14.3.22										
Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 14.3.22	2021-22 Actual receipts & payments	Variance 2020-21 budget to actual	% Variance 2021-22 budget to actual	Notes for 2021-22	Estimated actual 2021-22	2022-23 Draft Budget
<b>STAFF AND CLLRs</b>										
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00	£1,000.00	£10,120.00	£10,020.87	£99.13	99.0%	4 of 4 paid	£10,021.00	£12,320.00
Clerks expenses	£625.47	£1,700.00	£1,006.00	£694.00	£472.60	£221.40	68.1%	4 of 4 paid	£473.00	£1,700.00
Cllrs training	£0.00	£400.00		£400.00	£359.14	£40.86	89.8%	Paid in full	£359.00	£400.00
<b>ADMINISTRATION AND MANAGEMENT</b>										
Insurance	£546.01	£600.00	£84.00	£516.00	£503.97	£12.03	97.7%	Paid in full	£504.00	£515.00
Subscriptions	£813.19	£810.00	£25.00	£835.00	£834.44	£0.56	99.9%	Ongoing	£835.00	£850.00
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£237.50	£262.50	47.5%	Ongoing	£238.00	£700.00
Website and communication	£1,907.08	£1,000.00	£1,200.00	£2,200.00	£2,134.08	£65.92	97.0%	Ongoing	£2,134.00	£500.00
Stationery & postage	£95.35	£300.00	£230.00	£70.00	£40.62	£29.38	58.0%	Ongoing	£41.00	£300.00
Elections	£109.52									
Audit fees	£399.00	£500.00		£500.00	£498.00	£2.00	99.6%	3 of 3 paid	£498.00	£500.00
<b>MAINTENANCE AND PROW</b>										
Lengthsman, Maintenance	£2,165.84	£3,910.00	£590.00	£4,500.00	£4,500.00	£0.00	100.0%	12 of 12 paid	£4,500.00	£6,500.00
Drainage Grant work	£9,500.00									
PROW	£1,671.84	£2,970.00	£1,005.00	£3,975.00	£3,974.00	£1.00	100.0%	12 of 12 paid	£3,974.00	£3,000.00
Parish enhancement	£701.85	£1,000.00	£3,068.00	£6,068.00	£6,019.43	£48.57	99.2%	Ongoing	£6,020.00	£1,000.00
Gardeners' Association project			£600.00	£1,800.00	£1,223.99	£576.01	68.0%	Ongoing	£1,224.00	£1,000.00
<b>PARISH SERVICES</b>										
Parish Freighter	£0.00	£850.00	£850.00	£0.00	£0.00	£0.00		Service ceased	£0.00	£0.00
News & Views support	£1,340.00	£2,300.00	£103.00	£2,403.00	£2,402.26	£0.74	100.0%	10 of 10 paid	£2,403.00	£2,500.00
Marden Links (Parish Hub)				£2,500.00	£265.83	£2,234.17	10.6%		£266.00	
<b>GRANTS AND RESERVES</b>										
Small grants	£146.74	£600.00		£600.00	£597.67	£2.33	99.6%	Ongoing	£598.00	£600.00
Support - MVT/MRGT										
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£1,150.00	£0.00	100.0%	Paid in full	£1,150.00	£1,150.00
<b>PROJECTS AND WORKING GROUPS</b>										
Traffic mgmt/SID room & exps	£80.00									
Fundraising Group	£460.02	£500.00	£564.00	£1,064.00	£976.60	£87.40	91.8%	Ongoing	£976.00	£1,500.00
Facilities project	£6,590.00	£48,200.00		£21,200.00	£6,655.09	£14,544.91	31.4%	Ongoing	£6,655.00	£13,500.00
NDP	£14,570.25	£1,000.00	£1,000.00	£0.00	£0.00	£0.00		No action	£0.00	£500.00
Environment & Sustainability		£1,000.00	£985.00	£15.00	£7.19	£7.81	47.9%	Ongoing	£8.00	£1,500.00
Covid Volunteer Group	£2,019.80									
<b>VAT AND CONTINGENCY</b>										
VAT	£7,438.70				£5,229.72	£5,229.72			£5,230.00	
Contingency	£0.00	£2,000.00	£2,000.00	£0.00	£0.00	£0.00			£0.00	£6,575.00
<b>Total expenses</b>	£62,488.47	£82,410.00		£61,110.00	£48,103.00	£13,007.00	78.7%		£48,103.00	£57,110.00
<b>Receipts</b>										
Drainage grant 2020-21	£9,500.00				£0.00					
<b>Precept</b>	£51,500.00	£51,500.00		£51,500.00	£51,500.00	£0.00	100.0%	Paid in full	£51,500.00	£51,500.00
<b>VAT reclaim</b>	£4,147.31				£7,438.70	£7,438.70	100.0%	2020-21 reclaim	£7,438.70	
<b>Advertising in News &amp; Views</b>	£1,326.00	£1,000.00		£1,000.00	£0.00	£1,000.00	0.0%	As received	£1,000.00	£1,000.00
<b>Sundry</b>	£465.00				£205.00	£205.00		As received	£205.00	£200.00
<b>Refund of planning fee</b>	£1,642.00					£0.00				
<b>Donations for CF</b>	£0.00				£139.50	£139.50		As donated	£150.00	£1,500.00
<b>Solar farm</b>	£2,910.00	£2,910.00		£2,910.00	£2,182.50	£727.50	75.0%	3 of 4 quarterly	£2,910.00	£2,910.00
<b>Donations for Gardeners' Assoc project</b>				£1,200.00	£1,200.00	£0.00	100.0%	As received	£1,200.00	
<b>Grants for Covid work</b>	£2,000.00									
<b>Keep Connected Grant</b>	£71.74									
<b>Groundwork NDP Grant</b>	£14,023.00									
<b>Marden Links (Parish Hub) SEED grant</b>				£2,500.00	£2,500.00	£0.00	100.0%		£2,500.00	
<b>From reserves for notice boards</b>				£2,000.00						
From reserves		£27,000.00		£0.00						
	£87,585.05	£82,410.00		£61,110.00	£65,165.70	£4,055.70	106.6%		£66,903.70	£57,110.00

NB: Receipts &amp; payments made at current meeting included

CF project payments and receipts are NOT included in 2022-23 budget

<b>BANK RECONCILIATION</b>					
Balance per bank statement at 6 March 2022					
Current account	£100,628.17				
		£100,628.17			
Less: uncleared payments at 6 March 2022					
C/N					
Net balances as at 6 March 2022		£100,628.17			
<b>Cash Book</b>					
Opening balance at 1 April 2021	£77,987.76				
Add: receipts in the year	£65,165.70				
Less: payments in the year	£42,525.29				
Closing balance per cash book at 8 February 2022		£100,628.17			
<b>RESERVES ANALYSIS</b>					
	2019-20	Inc/(dec) at year end	2020-21	Predicted Inc/(dec) at year end	Predicted 2021-22
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£78,127.26	£18,800.70	£96,927.96
<b>Committed reserves</b>					
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61		
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00		
Community facilities - Fundraising	£6,659.15	£0.00	£6,798.65		
Notice board replacement	£2,000.00	£0.00	£2,000.00	£-2,000.00	£0.00
Marden Recreation Ground Trust		£1,000.00	£1,000.00		
<b>Uncommitted reserves</b>					
General reserve	£11,404.03	£595.97	£12,000.00		
	£52,063.18	£25,924.58	£78,127.26		

<b>ANALYSIS OF CLERK'S SALARY</b>						
	Budget	Current mth	Running total		Notes	
Basic hrs Salary	£9,159.00					
April @ 2,227.68/qtr						
July,Oct,Dec @ xxx/qtr			£8,910.72			
CF hrs (main)	£1,320.90					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr			£746.64			
Fundraising Group hrs	£251.60					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr			£85.68			
NDP hrs	£188.50		£134.64			
Backpay						
Employers' NI	£200.00		£73.19			
TOTAL	£11,120.00		£9,950.87			
		Current mth mileage	Cost			
Basic hrs mileage - at 45p/mile			£356.40			
CFG Mileage			£90.00			
FR mileage			£25.20			
Parking			£1.00			
TOTAL			£472.60			
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>						
	<b>Payments budget</b>					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget 20-21	21-22
<b>FUNDRAISING GROUP</b>	£1,300.00		£500.00			
Voucher for FR event						
Printing						
Room hire					£0.00	£0.00
Office supplies						
Refreshments mtgs/events		£55.02				
Event banners & equipment		£30.00			£208.33	
Marquee hire/purchase						
First Aid cover						
Raffle/event prizes		£375.00			£375.00	
Event items					£194.00	
<b>Total non-salary expenses</b>		<b>£460.02</b>			<b>£777.33</b>	
<b>MAN CF GROUP</b>	£14,000.00		£21,200.00		£0.00	£110.00
Room hire						
Event stands					£208.00	
Refreshments event					£37.24	
Stationery & printing					£251.58	
Architects and planning fees		£6,590.00			£6,050.00	
<b>Total non-salary expenses</b>		<b>£6,590.00</b>			<b>£6,546.82</b>	
<b>Salary budget</b>						
Clerk's salary - Fundraising Group	£255.00	£125.05	£251.60	£128.52		
Clerk's mileage - Fundraising Group		£59.17		£25.20		
Clerk's salary - Main CF Group	£1,000.00	£275.58	£1,320.90	£746.64		
Clerk's mileage - Main CF Group		£42.75		£90.00		
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,555.00</b>		<b>£23,272.50</b>			
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£7,552.57</b>		<b>£8,314.51</b>		
<b>NEIGHBOURHOOD DEVELOPMENT PLAN</b>						
	<b>Payments budget</b>					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget 2020-21	2021-22
	£15,523.00					
Room hire						
Consultants' fees		£13,320.00				
Refreshments mtgs/events						
Office supplies/printing		£1,250.25				
<b>Total non-salary expenses</b>		<b>£14,570.25</b>			<b>£0.00</b>	
<b>Salary budget</b>						
Clerk's salary - NDP Group	£615.00	£635.14	£251.60	£134.64		
Clerk's mileage - NDP Group		£17.10		£0.00		
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,138.00</b>					
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£15,222.49</b>		<b>£134.64</b>		