

## MARDEN PARISH COUNCIL ACCOUNTS 2021-22

2022/4

Payments	APPENDIX for 10.1.22				2021-22 Actual receipts & payments	Variance 2020-21 budget to actual	% Variance 2021-22 budget to actual	Notes for 2021-22	Estimated actual 2021-22	2022-23 Draft Budget
	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 15.12.21						
<b>STAFF AND CLLRS</b>										
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£9,950.87	£1,169.13	89.5%	4 of 4 paid	£10,500.00	£12,320.00
Clerks expenses	£625.47	£1,700.00	£200.00	£1,500.00	£472.60	£1,027.40	31.5%	4 of 4 paid	£473.00	£1,700.00
Clirs training	£0.00	£400.00		£400.00	£53.74	£346.26	13.4%	Invoice awaited	£400.00	£400.00
<b>ADMINISTRATION AND MANAGEMENT</b>										
Insurance	£546.01	£600.00	£84.00	£516.00	£503.97	£12.03	97.7%	Paid in full	£504.00	£515.00
Subscriptions	£813.19	£810.00		£810.00	£40.00	£770.00	4.9%	Ongoing	£810.00	£850.00
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£82.50	£417.50	16.5%	Ongoing	£200.00	£700.00
Website and communication	£1,907.08	£1,000.00	£1,200.00	£2,200.00	£2,028.96	£171.04	92.2%	Ongoing	£2,200.00	£500.00
Stationery & postage	£95.35	£300.00		£300.00	£23.16	£276.84	7.7%	Ongoing	£100.00	£300.00
Elections	£109.52									
Audit fees	£399.00	£500.00		£500.00	£399.00	£101.00	79.8%	2 of 3 paid	£500.00	£500.00
<b>MAINTENANCE AND PROW</b>										
Lengthsman, Maintenance	£2,165.84	£3,910.00	£555.00	£4,465.00	£4,030.00	£435.00	90.3%	10 of 12 paid	£4,465.00	£6,500.00
Drainage Grant work	£9,500.00									
PROW	£1,671.84	£2,970.00	£1,005.00	£3,975.00	£3,974.00	£1.00	100.0%	10 of 12 paid	£3,975.00	£3,000.00
Parish enhancement	£701.85	£1,000.00	£1,400.00	£2,400.00	£2,309.36	£90.64	96.2%	Ongoing	£2,400.00	£1,000.00
Gardeners' Association project			£600.00	£1,800.00	£1,159.52	£640.48	64.4%	Ongoing	£1,800.00	£1,000.00
<b>PARISH SERVICES</b>										
Parish Freighter	£0.00	£850.00	£850.00	£0.00	£0.00	£0.00		Service ceased	£0.00	£0.00
News & Views support	£1,340.00	£2,300.00		£2,300.00	£1,970.70	£329.30	85.7%	8 of 10 paid	£2,500.00	£2,500.00
<b>GRANTS AND RESERVES</b>										
Small grants	£146.74	£600.00		£600.00	£390.84	£209.16	65.1%	Ongoing	£400.00	£600.00
Support - MVT/MRGT										
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£1,150.00	£0.00	100.0%	Paid in full	£1,150.00	£1,150.00
<b>PROJECTS AND WORKING GROUPS</b>										
Traffic mgmt/SID room & exps	£80.00									
Fundraising Group	£460.02	£500.00	£84.00	£584.00	£583.33	£0.67	99.9%	Ongoing	£584.00	£1,500.00
Facilities project	£6,590.00	£48,200.00		£21,200.00	£6,533.91	£14,666.09	30.8%	Ongoing	£7,000.00	£13,500.00
NDP	£14,570.25	£1,000.00	£1,000.00	£0.00	£0.00	£0.00		No action	£0.00	£500.00
Environment & Sustainability		£1,000.00	£710.00	£290.00	£0.00	£290.00	0.0%	Ongoing	£50.00	£1,500.00
Covid Volunteer Group	£2,019.80									
<b>VAT AND CONTINGENCY</b>										
VAT	£7,438.70				£3,943.47	-£3,943.47			£4,735.00	
Contingency	£0.00	£2,000.00	£2,000.00	£0.00	£0.00	£0.00			£0.00	£6,575.00
<b>Total expenses</b>	<b>£62,488.47</b>	<b>£82,410.00</b>		<b>£56,610.00</b>	<b>£39,599.93</b>	<b>£17,010.07</b>	<b>70.0%</b>		<b>£44,746.00</b>	<b>£57,110.00</b>
<b>Receipts</b>										
Drainage grant 2020-21	£9,500.00				£0.00					
<b>Precept</b>	<b>£51,500.00</b>	<b>£51,500.00</b>		<b>£51,500.00</b>	<b>£51,500.00</b>	<b>£0.00</b>	<b>100.0%</b>	<b>Paid in full</b>	<b>£51,500.00</b>	<b>£51,500.00</b>
<b>VAT reclaim</b>	<b>£4,147.31</b>				<b>£7,438.70</b>	<b>-£7,438.70</b>	<b>100.0%</b>	<b>2020-21 reclaim</b>	<b>£7,438.70</b>	
<b>Advertising in News &amp; Views</b>	<b>£1,326.00</b>	<b>£1,000.00</b>		<b>£1,000.00</b>	<b>£0.00</b>	<b>£1,000.00</b>	<b>0.0%</b>	<b>As received</b>	<b>£1,000.00</b>	<b>£1,000.00</b>
<b>Sundry</b>	<b>£465.00</b>				<b>£205.00</b>	<b>-£205.00</b>		<b>As received</b>	<b>£205.00</b>	<b>£200.00</b>
<b>Refund of planning fee</b>	<b>£1,642.00</b>					<b>£0.00</b>				
<b>Donations for CF</b>	<b>£0.00</b>				<b>£139.50</b>	<b>-£139.50</b>		<b>As donated</b>	<b>£150.00</b>	<b>£1,500.00</b>
<b>Solar farm</b>	<b>£2,910.00</b>	<b>£2,910.00</b>		<b>£2,910.00</b>	<b>£2,182.50</b>	<b>£727.50</b>	<b>75.0%</b>	<b>3 of 4 quarterly</b>	<b>£2,910.00</b>	<b>£2,910.00</b>
<b>Donations for Gardeners' Assoc project</b>				<b>£1,200.00</b>	<b>£1,200.00</b>	<b>£0.00</b>		<b>As received</b>	<b>£1,200.00</b>	
<b>Grants for Covid work</b>	<b>£2,000.00</b>									
<b>Keep Connected Grant</b>	<b>£71.74</b>									
<b>Groundwork NDP Grant</b>	<b>£14,023.00</b>									
From reserves		£27,000.00		£0.00						
	<b>£87,585.05</b>	<b>£82,410.00</b>		<b>£56,610.00</b>	<b>£62,665.70</b>	<b>-£6,055.70</b>	<b>110.7%</b>		<b>£64,403.70</b>	<b>£57,110.00</b>

NB: Receipts &amp; payments made at current meeting included

CF project payments and receipts are NOT included in 2022-23 budget

<b>BANK RECONCILIATION</b>					
Balance per bank statement at 1 January 2022					
Current account	£104,309.46				
		£104,309.46			
Less: uncleared payments at 1 January 2022					
C/N					
Net balances as at 1 January 2022		£104,309.46			
<b>Cash Book</b>					
Opening balance at 1 April 2021	£77,987.76				
Add: receipts in the year	£62,665.70				
Less: payments in the year	-£36,344.00				
Closing balance per cash book at 1 January 2022		£104,309.46			
<b>RESERVES ANALYSIS</b>					
	<b>2019-20</b>	<b>Inc/(dec)</b>	<b>2020-21</b>	<b>Predicted</b>	<b>Predicted</b>
		<b>at year end</b>		<b>Inc/(dec)</b>	<b>2021-22</b>
				<b>at year end</b>	
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£78,127.26	£19,657.00	£97,784.00
<b>Committed reserves</b>					
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61		
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00		
Community facilities - Fundraising	£6,659.15	£0.00	£6,798.65		
Notice board replacement	£2,000.00	£0.00	£2,000.00		
Marden Recreation Ground Trust		£1,000.00	£1,000.00		
<b>Uncommitted reserves</b>					
General reserve	£11,404.03	£595.97	£12,000.00		
	£52,063.18	£25,924.58	£78,127.26		

<b>ANALYSIS OF CLERK'S SALARY</b>						
	Budget	Current mth	Running total	Notes		
Basic hrs Salary	£9,159.00					
April @ 2,227.68/qtr						
July,Oct,Dec @ xxx/qtr		£2,227.68	£8,910.72			
CF hrs (main)	£1,320.90					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr		£489.60	£746.64			
Fundraising Group hrs	£251.60					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr			£85.68			
NDP hrs	£188.50		£134.64			
Backpay						
Employers' NI	£200.00		£73.19			
TOTAL	£11,120.00		£9,950.87			
	Current mth mileage	Cost				
Basic hrs mileage - at 45p/mile	265	£119.25	£356.40			
CFG Mileage	200	£90.00	£90.00			
FR mileage	28	£12.60	£25.20			
TOTAL			£471.60			
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>						
	<b>Payments budget</b>					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget	
					20-21	21-22
<b>FUNDRAISING GROUP</b>	£1,300.00		£500.00			
Voucher for FR event						
Printing						
Room hire					£0.00	£0.00
Office supplies						
Refreshments mtgs/events		£55.02				
Event banners & equipment		£30.00		£208.33		
Marquee hire/purchase						
First Aid cover						
Raffle/event prizes & items		£375.00		£375.00		
<b>Total non-salary expenses</b>		<b>£460.02</b>		<b>£583.33</b>		
<b>MAIN CF GROUP</b>	£14,000.00		£21,200.00			
Room hire					£0.00	£0.00
Event stands				£208.00		
Refreshments event				£37.24		
Stationery & printing				£238.67		
Architects and planning fees		£6,590.00		£6,050.00		
<b>Total non-salary expenses</b>		<b>£6,590.00</b>		<b>£6,533.91</b>		
	<b>Salary budget</b>					
Clerk's salary - Fundraising Group	£255.00	£125.05	£251.60	£128.52		
Clerk's mileage - Fundraising Group		£59.17	£25.20	£25.20		
Clerk's salary - Main CF Group	£1,000.00	£275.58	£1,320.90	£746.64		
Clerk's mileage - Main CF Group		£42.75	£90.00	£90.00		
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,555.00</b>		<b>£23,272.50</b>			
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£7,552.57</b>		<b>£8,107.60</b>		
<b>NEIGHBOURHOOD DEVELOPMENT PLAN</b>						
	<b>Payments budget</b>					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget	
					2020-21	2021-22
	£15,523.00					
Room hire						
Consultants' fees		£13,320.00				
Refreshments mtgs/events						
Office supplies/printing		£1,250.25				
<b>Total non-salary expenses</b>		<b>£14,570.25</b>		<b>£0.00</b>		
	<b>Salary budget</b>					
Clerk's salary - NDP Group	£615.00	£635.14	£251.60	£134.64		
Clerk's mileage - NDP Group		£17.10		£0.00		
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,138.00</b>					
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£15,222.49</b>		<b>£134.64</b>		