

MARDEN PARISH COUNCIL ACCOUNTS 2021-22

2021/59

APPENDIX for 11.10.21										
Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 14.9.21	2021-22 Actual receipts & payments	Variance 2020-21 budget to actual	% Variance 2021-22 budget to actual	Notes for 2021-22	Estimated actual 2021-22	2022-23 Draft Budget
<b>STAFF AND CLLRs</b>										
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£7,198.31	£3,921.69	64.7%	3 of 4 paid	£11,050.00	£12,320.00
Clerks expenses	£625.47	£1,700.00		£1,700.00	£249.75	£1,450.25	14.7%	3 of 4 paid	£900.00	£1,700.00
Clrs training	£400.00	£400.00		£400.00	£53.74	£346.26	13.4%	Due October	£400.00	£400.00
<b>ADMINISTRATION AND MANAGEMENT</b>										
Insurance	£546.01	£600.00	£84.00	£516.00	£503.97	£12.03	97.7%	Paid in full	£504.00	£515.00
Subscriptions	£813.19	£810.00		£810.00	£40.00	£770.00	4.9%	Ongoing	£810.00	£850.00
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£30.00	£470.00	6.0%	Ongoing	£300.00	£700.00
Website and communication	£1,907.08	£1,000.00	£1,000.00	£2,000.00	£1,792.95	£207.05	89.6%	Ongoing	£2,000.00	£500.00
Stationery & postage	£95.35	£300.00		£300.00	£23.16	£276.84	7.7%	Ongoing	£300.00	£300.00
Elections	£109.52									
Audit fees	£399.00	£500.00		£500.00	£399.00	£101.00	79.8%	2 of 3 paid	£500.00	£500.00
<b>MAINTENANCE AND PROW</b>										
Lengthsman, Maintenance	£2,165.84	£3,910.00		£3,910.00	£1,920.00	£1,990.00	49.1%	7 of 12 paid	£4,815.00	£6,500.00
Drainage Grant work	£9,500.00									
PROW	£1,671.84	£2,970.00	£1,000.00	£3,970.00	£3,384.00	£586.00	85.2%	7 of 12 paid	£3,970.00	£3,000.00
Parish enhancement	£701.85	£1,000.00	£1,250.00	£2,250.00	£2,104.36	£145.64	93.5%	Ongoing	£2,250.00	£1,000.00
Gardeners' Association project			£600.00	£1,800.00	£391.52	£1,408.48	21.8%	Ongoing	£1,800.00	£1,000.00
<b>PARISH SERVICES</b>										
Parish Freighter	£0.00	£850.00	£850.00	£0.00	£0.00	£0.00		Service ceased	£0.00	£0.00
News & Views support	£1,340.00	£2,300.00		£2,300.00	£1,445.00	£855.00	62.8%	6 of 10 paid	£3,000.00	£2,500.00
<b>GRANTS AND RESERVES</b>										
Small grants	£146.74	£600.00		£600.00	£390.84	£209.16	65.1%	Ongoing	£600.00	£600.00
Support - MVT/MRGT										
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£1,150.00	£0.00	100.0%	Paid in full	£1,150.00	£1,150.00
<b>PROJECTS AND WORKING GROUPS</b>										
Traffic mgmt/SID room & exps	£80.00									
Fundraising Group	£460.02	£500.00	£84.00	£584.00	£583.33	£0.67	99.9%	Ongoing	£584.00	£1,500.00
Facilities project	£6,590.00	£48,200.00		£21,200.00	£6,050.00	£15,150.00	28.5%	Ongoing	£8,000.00	£13,500.00
NDP	£14,570.25	£1,000.00	£1,000.00	£0.00	£0.00	£0.00		No action	£0.00	£500.00
Environment & Sustainability		£1,000.00		£1,000.00	£0.00	£1,000.00	0.0%	Ongoing	£500.00	£1,500.00
Covid Volunteer Group	£2,019.80									
<b>VAT AND CONTINGENCY</b>										
VAT	£7,438.70				£3,198.07	£-3,198.07			£4,735.00	
Contingency	£0.00	£2,000.00	£2,000.00	£0.00	£0.00	£0.00			£0.00	£6,575.00
<b>Total expenses</b>	<b>£62,488.47</b>	<b>£82,410.00</b>		<b>£56,610.00</b>	<b>£30,908.00</b>	<b>£25,702.00</b>	<b>54.6%</b>		<b>£48,168.00</b>	<b>£57,110.00</b>
<b>Receipts</b>										
Drainage grant 2020-21	£9,500.00				£0.00					
<b>Precept</b>	<b>£51,500.00</b>	<b>£51,500.00</b>		<b>£51,500.00</b>	<b>£51,500.00</b>	<b>£0.00</b>	<b>100.0%</b>	Paid in full	<b>£51,500.00</b>	<b>£51,500.00</b>
<b>VAT reclaim</b>	<b>£4,147.31</b>				<b>£7,438.70</b>	<b>£-7,438.70</b>	<b>100.0%</b>	2020-21 reclaim	<b>£7,438.70</b>	
<b>Advertising in News &amp; Views</b>	<b>£1,326.00</b>	<b>£1,000.00</b>		<b>£1,000.00</b>	<b>£0.00</b>	<b>£1,000.00</b>	<b>0.0%</b>	As received	<b>£1,000.00</b>	<b>£1,000.00</b>
<b>Sundry</b>	<b>£465.00</b>				<b>£0.00</b>	<b>£0.00</b>		As received	<b>£205.00</b>	<b>£200.00</b>
<b>Refund of planning fee</b>	<b>£1,642.00</b>				<b>£0.00</b>	<b>£0.00</b>				
<b>Donations for CF</b>	<b>£0.00</b>				<b>£0.00</b>	<b>£0.00</b>		As donated	<b>£200.00</b>	<b>£1,500.00</b>
<b>Solar farm</b>	<b>£2,910.00</b>	<b>£2,910.00</b>		<b>£2,910.00</b>	<b>£1,455.00</b>	<b>£1,455.00</b>	<b>50.0%</b>	2 of 4 quarterly	<b>£2,910.00</b>	<b>£2,910.00</b>
<b>Donations for Gardeners' Assoc project</b>				<b>£1,200.00</b>	<b>£1,200.00</b>	<b>£0.00</b>		As received	<b>£1,200.00</b>	
<b>Grants for Covid work</b>	<b>£2,000.00</b>									
<b>Keep Connected Grant</b>	<b>£71.74</b>									
<b>Groundwork NDP Grant</b>	<b>£14,023.00</b>									
From reserves		£27,000.00		£0.00						
	<b>£87,585.05</b>	<b>£82,410.00</b>		<b>£56,610.00</b>	<b>£61,593.70</b>	<b>£-4,983.70</b>	<b>108.8%</b>		<b>£64,453.70</b>	<b>£57,110.00</b>

NB: Receipts & payments made at current meeting included

CF project payments and receipts are NOT included in 2022-23 budget

<b>BANK RECONCILIATION</b>					
Balance per bank statement at 4 October 2021					
Current account	£121,227.19				
		£121,227.19			
Less: uncleared payments at 4 October 2021					
C/N					
Net balances as at 4 October 2021		£121,227.19			
<b>Cash Book</b>					
Opening balance at 1 April 2021	£77,987.76				
Add: receipts in the year	£61,593.70				
Less: payments in the year	-£18,354.27				
Closing balance per cash book at 6 September 2021		£121,227.19			
<b>RESERVES ANALYSIS</b>					
	<b>2019-20</b>	<b>Inc/(dec)</b>	<b>2020-21</b>	<b>Predicted</b>	<b>Predicted</b>
		<b>at year end</b>		<b>Inc/(dec)</b>	<b>2021-22</b>
		<b>at year end</b>		<b>at year end</b>	
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£77,987.76	£18,684.70	£96,672.46
<b>Committed reserves</b>					
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61		
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00		
Community facilities - Fundraising	£6,659.15	£0.00	£6,659.15		
Notice board replacement	£2,000.00	£0.00	£2,000.00		
Marden Recreation Ground Trust		£1,000.00	£1,000.00		
<b>Uncommitted reserves</b>					
General reserve	£11,404.03	£595.97	£12,000.00		
	£52,063.18	£25,924.58	£77,987.76		

<b>ANALYSIS OF CLERK'S SALARY</b>					
Basic hrs Salary	Budget	Current mth	Running total		Notes
April @ 2,227.68/qtr	£9,159.00				
July, Oct, Dec @ xxx/qtr		£2,227.68	£6,683.04		
CF hrs (main)	£1,320.90				
April @ 12.24/hr					
July, Oct, Dec @ xx/hr		£79.56	£257.04		
Fundraising Group hrs	£251.60				
April @ 12.24/hr					
July, Oct, Dec @ xx/hr		£42.84	£85.68		
NDP hrs	£188.50		£134.64		
Backpay					
Employers' NI	£200.00		£37.91		
TOTAL	£11,120.00		£7,198.31		
		Current mth mileage	Cost		
Basic hrs mileage - at 45p/mile			£87.75	£237.15	
CFG Mileage				£0.00	
FR mileage				£12.60	
TOTAL				£249.75	
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>					
		<b>Payments budget</b>			
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget
					20-21 21-22
<b>FUNDRAISING GROUP</b>					
Voucher for FR event	£1,300.00		£500.00		
Printing					
Room hire				£0.00	£0.00
Office supplies					
Refreshments mtgs/events		£55.02			
Event banners		£30.00			
Marquee hire/purchase					
First Aid cover					
Raffle/event prizes & items		£375.00		£375.00	
<b>Total non-salary expenses</b>		<b>£460.02</b>		<b>£375.00</b>	
<b>MAIN CF GROUP</b>					
Room hire	£14,000.00		£21,200.00		£0.00 £0.00
Event stands					
Refreshments event					
Stationery					
Architects and planning fees		£6,590.00		£6,050.00	
<b>Total non-salary expenses</b>		<b>£6,590.00</b>		<b>£6,050.00</b>	
		<b>Salary budget</b>			
Clerk's salary - Fundraising Group	£255.00	£125.05	£251.60	£85.68	
Clerk's mileage - Fundraising Group		£59.17		£12.60	
Clerk's salary - Main CF Group	£1,000.00	£275.58	£1,320.90	£257.04	
Clerk's mileage - Main CF Group		£42.75			
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,555.00</b>		<b>£23,272.50</b>		
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£7,552.57</b>		<b>£6,780.32</b>	
<b>NEIGHBOURHOOD DEVELOPMENT PLAN</b>					
		<b>Payments budget</b>			
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room hire budget
					2020-21 2021-22
	£15,523.00				
Room hire					
Consultants' fees		£13,320.00			
Refreshments mtgs/events					
Office supplies/printing		£1,250.25			
<b>Total non-salary expenses</b>		<b>£14,570.25</b>		<b>£0.00</b>	
		<b>Salary budget</b>			
Clerk's salary - NDP Group	£615.00	£635.14	£251.60	£134.64	
Clerk's mileage - NDP Group		£17.10		£0.00	
<b>TOTAL BUDGET FOR YEAR</b>	<b>£16,138.00</b>				
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£15,222.49</b>		<b>£134.64</b>	