

MARDEN PARISH COUNCIL ACCOUNTS 2021-22

2021/53

Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 14.9.21	2021-22 Actual receipts & payments	Variance 2020-21 budget to actual	% Variance 2021-22 budget to actual	Notes for 2021-22	Estimated actual 2021-22	2022-23 Draft Budget
STAFF AND CLERKS										
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£4,848.23	£6,271.77	43.6%	2 of 4 paid	£10,920.00	£12,320.00
Clerks expenses	£625.47	£1,700.00		£1,700.00	£162.00	£1,538.00	9.5%	2 of 4 paid	£900.00	£1,700.00
Clers training	£0.00	£400.00		£400.00	£53.74	£346.26	13.4%	Due October	£400.00	£400.00
ADMINISTRATION AND MANAGEMENT										
Insurance	£546.01	£600.00		£600.00	£503.97	£96.03	84.0%	Paid in full	£504.00	£515.00
Subscriptions	£813.19	£810.00		£810.00	£40.00	£770.00	4.9%	Ongoing	£810.00	£850.00
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£30.00	£470.00	6.0%	Ongoing	£300.00	£700.00
Website and communication	£1,907.08	£1,000.00		£1,000.00	£170.34	£829.66	17.0%	Ongoing	£500.00	£500.00
Stationery & postage	£95.35	£300.00		£300.00	£23.16	£276.84	7.7%	Ongoing	£300.00	£300.00
Elections	£109.52									
Audit fees	£399.00	£500.00		£500.00	£99.00	£401.00	19.8%	1 of 3 paid	£500.00	£500.00
MAINTENANCE AND PROW										
Lengthsman, Maintenance	£2,165.84	£3,910.00		£3,910.00	£1,670.00	£2,240.00	42.7%	6 of 12 paid	£4,815.00	£6,500.00
Drainage Grant work	£9,500.00									
PROW	£1,671.84	£2,970.00	£1,000.00	£3,970.00	£3,384.00	£586.00	85.2%	6 of 12 paid	£3,970.00	£3,000.00
Parish enhancement	£701.85	£1,000.00	£1,250.00	£2,250.00	£2,092.36	£157.64	93.0%	Ongoing	£2,250.00	£1,000.00
Gardeners' Association project			£600.00	£1,800.00	£391.52	£1,408.48	21.8%	Ongoing	£1,800.00	£1,000.00
PARISH SERVICES										
Parish Freighter	£0.00	£850.00	£850.00	£0.00	£0.00	£0.00		Service ceased	£0.00	£0.00
News & Views support	£1,340.00	£2,300.00		£2,300.00	£1,085.00	£1,215.00	47.2%	5 of 10 paid	£2,300.00	£3,000.00
GRANTS AND RESERVES						£0.00				
Small grants	£146.74	£600.00		£600.00	£240.84	£359.16	40.1%	Ongoing	£600.00	£600.00
Support - MVT/MRGT										
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£1,150.00	£0.00	100.0%	Paid in full	£1,150.00	£1,150.00
PROJECTS AND WORKING GROUPS										
Traffic mgmt/SID room & exps	£80.00									
Fundraising Group	£460.02	£500.00		£500.00	£208.33	£291.67	41.7%	Ongoing	£500.00	£1,500.00
Facilities project	£6,590.00	£48,200.00		£21,200.00	£0.00	£21,200.00	0.0%	Ongoing	£8,000.00	£13,500.00
NDP	£14,570.25	£1,000.00		£1,000.00	£0.00	£1,000.00	0.0%	No action	£0.00	£500.00
Environment & Sustainability		£1,000.00		£1,000.00	£0.00	£1,000.00	0.0%	Ongoing	£500.00	£1,500.00
Covid Volunteer Group	£2,019.80									
VAT AND CONTINGENCY										
VAT	£7,438.70				£1,583.78	-£1,583.78			£4,735.00	
Contingency	£0.00	£2,000.00	£2,000.00	£0.00	£0.00	£0.00				£6,075.00
Total expenses	£62,488.47	£82,410.00		£56,610.00	£17,736.27	£38,873.73	31.3%		£45,754.00	£57,110.00
Receipts										
Drainage grant 2020-21	£9,500.00				£0.00					
Precept	£51,500.00	£51,500.00		£51,500.00	£25,750.00	£25,750.00	50.0%	First half paid	£51,500.00	£51,500.00
VAT reclaim	£4,147.31				£7,438.70	-£7,438.70	100.0%	2020-21 reclaim	£7,438.70	
Advertising in News & Views	£1,326.00	£1,000.00		£1,000.00	£0.00	£1,000.00	0.0%	As received	£1,000.00	£1,000.00
Sundry	£465.00				£0.00	£0.00		As received	£190.00	£200.00
Refund of planning fee	£1,642.00					£0.00				
Donations for CF	£0.00				£0.00	£0.00		As donated	£200.00	£1,500.00
Solar farm	£2,910.00	£2,910.00		£2,910.00	£727.50	£2,182.50	25.0%	1 of 4 quarterly	£2,910.00	£2,910.00
Donations for Gardeners' Assoc project				£1,200.00	£1,200.00	£0.00		As received	£1,200.00	
Grants for Covid work	£2,000.00									
Keep Connected Grant	£71.74									
Groundwork NDP Grant	£14,023.00									
From reserves		£27,000.00		£0.00						
	£87,585.05	£82,410.00		£56,610.00	£35,116.20	£21,493.80	62.0%		£64,438.70	£57,110.00

BANK RECONCILIATION					
Balance per bank statement at 6 September 2021					
Current account	£96,219.18				
		£96,219.18			
Less: uncleared payments at 6 September 2021					
C/N					
Net balances as at 6 September 2021		£96,219.18			
Cash Book					
Opening balance at 1 April 2021	£77,987.76				
Add: receipts in the year	£35,116.20				
Less: payments in the year	-£16,884.78				
Closing balance per cash book at 6 September 2021		£96,219.18			
RESERVES ANALYSIS					
	2019-20	Inc/(dec) at year end	2020-21	Predicted Inc/(dec) at year end	Predicted 2021-22
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£77,987.76	£18,684.70	£96,672.46
Committed reserves					
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61		
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00		
Community facilities - Fundraising	£6,659.15	£0.00	£6,659.15		
Notice board replacement	£2,000.00	£0.00	£2,000.00		
Marden Recreation Ground Trust		£1,000.00	£1,000.00		
Uncommitted reserves					
General reserve	£11,404.03	£595.97	£12,000.00		
	£52,063.18	£25,924.58	£77,987.76		

ANALYSIS OF CLERK'S SALARY						
	Budget	Current mth	Running total		Notes	
Basic hrs Salary	£9,159.00					
April @ 2,227.68/qtr						
July,Oct,Dec @ xxx/qtr			£4,455.36			
CF hrs (main)	£1,320.90					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr			£177.48			
Fundraising Group hrs	£251.60					
April @ 12.24/hr						
July,Oct,Dec @ xx/hr			£42.84			
NDP hrs	£188.50		£134.64			
Backpay						
Employers' NI	£200.00	£37.91	£37.91			
TOTAL	£11,120.00		£4,848.23			
	Current mth mileage	Cost				
Basic hrs mileage - at 45p/mile			£149.40			
CFG Mileage			£0.00			
FR mileage			£12.60			
TOTAL			£162.00			
ANALYSIS OF EXPENDITURE BY WORKING GROUPS						
	Payments budget					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room 20-21	hire budget 21-22
FUNDRAISING GROUP	£1,300.00		£500.00			
Voucher for FR event						
Printing						
Room hire					£0.00	£0.00
Office supplies						
Refreshments mtgs/events		£55.02				
Event banners		£30.00				
Marquee hire/purchase						
First Aid cover						
Raffle/event prizes & items		£375.00				
Total non-salary expenses		£460.02				£0.00
MAIN CF GROUP	£14,000.00		£48,200.00		£0.00	£0.00
Room hire						
Event stands						
Refreshments event						
Stationery						
Architects and planning fees		£6,590.00				
Total non-salary expenses		£6,590.00				£0.00
	Salary budget					
Clerk's salary - Fundraising Group	£255.00	£125.05	£251.60	£42.84		
Clerk's mileage - Fundraising Group		£59.17		£12.60		
Clerk's salary - Main CF Group	£1,000.00	£275.58	£1,320.90	£177.48		
Clerk's mileage - Main CF Group		£42.75				
TOTAL BUDGET FOR YEAR	£16,555.00		£50,272.50			
TOTAL PAYMENTS FOR YEAR		£7,552.57		£232.92		
NEIGHBOURHOOD DEVELOPMENT PLAN						
	Payments budget					
	2020-21 budget	2020-21 actual	2021-22 budget	2021-22 actual	Within Room 2020-21	hire budget 2021-22
	£15,523.00					
Room hire						
Consultants' fees		£13,320.00				
Refreshments mtgs/events						
Office supplies/printing		£1,250.25				
Total non-salary expenses		£14,570.25				£0.00
	Salary budget					
Clerk's salary - NDP Group	£615.00	£635.14	£251.60	£134.64		
Clerk's mileage - NDP Group		£17.10		£0.00		
TOTAL BUDGET FOR YEAR	£16,138.00					
TOTAL PAYMENTS FOR YEAR		£15,222.49		£134.64		