

MARDEN PARISH COUNCIL ACCOUNTS 2021-22

2021/41

APPENDIX for 15.6.21							
Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 15.6.21	2021-22 Actual receipts & payments	% Variance 2021-22 budget to actual	Notes for 2021-22
STAFF AND CLLRS							
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£2,484.72	22.3%	1 of 4 paid
Clerks expenses	£625.47	£1,700.00		£1,700.00	£51.30	3.0%	1 of 4 paid
Cllrs training	£0.00	£400.00		£400.00	£0.00	0.0%	To be arranged
ADMINISTRATION AND MANAGEMENT							
Insurance	£546.01	£600.00		£600.00	£503.97	84.0%	Paid in full
Subscriptions	£813.19	£810.00		£810.00	£40.00	4.9%	Ongoing
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£0.00	0.0%	Ongoing
Website and communication	£1,907.08	£1,000.00		£1,000.00	£79.17	7.9%	Ongoing
Stationery & postage	£95.35	£300.00		£300.00	£0.00	0.0%	Ongoing
Elections	£109.52						
Audit fees	£399.00	£500.00		£500.00	£99.00	19.8%	1 of 3 paid
MAINTENANCE AND PROW							
Lengthsman, Maintenance	£2,165.84	£3,910.00		£3,910.00	£865.00	22.1%	3 of 12 paid
Drainage Grant work	£9,500.00						
PROW	£1,671.84	£2,970.00		£2,970.00	£1,250.00	42.1%	3 of 12 paid
Parish enhancement	£701.85	£1,000.00	£650.00	£450.00	£417.50	92.8%	Ongoing
Gardeners' Association project			£600.00	£600.00	£102.25	17.0%	
PARISH SERVICES							
Parish Freighter	£0.00	£850.00		£850.00	£0.00	0.0%	Not yet arranged
News & Views support	£1,340.00	£2,300.00		£2,300.00	£651.00	28.3%	3 of 10 paid
GRANTS AND RESERVES							
Small grants	£146.74	£600.00		£600.00	£169.85	28.3%	Ongoing
Support - MVT/MRG							
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£0.00	0.0%	Not yet requested
PROJECTS AND WORKING GROUPS							
Traffic mgmt/SID room & exps	£80.00						
Fundraising Group	£460.02	£500.00		£500.00	£0.00	0.0%	Ongoing
Facilities project	£6,590.00	£48,200.00		£48,200.00	£0.00	0.0%	Ongoing
NDP	£14,570.25	£1,000.00		£1,000.00	£0.00	0.0%	No action
Environment & Sustainability		£1,000.00		£1,000.00	£0.00	0.0%	Ongoing
Covid Volunteer Group	£2,019.80						
VAT AND CONTINGENCY							
VAT	£7,438.70				£546.56		
Contingency	£0.00	£2,000.00	£50.00	£1,950.00	£0.00	0.0%	
PREVIOUS EXPENSES							
	£62,488.47	£82,410.00		£82,410.00	£7,260.32	8.8%	
Receipts							
Drainage grant 2020-21	£9,500.00				£0.00		
Precept	£51,500.00	£51,500.00		£51,500.00	£25,750.00	50.0%	First half paid
VAT reclaim	£4,147.31				£7,438.70	100.0%	Reclaim from 2020-21
Advertising in News & Views	£1,326.00	£1,000.00		£1,000.00	£0.00	0.0%	As received
Sundry	£465.00				£0.00		As received
Refund of planning fee	£1,642.00						
Donations for CF	£0.00				£0.00		As donated, no budget
Solar farm	£2,910.00	£2,910.00		£2,910.00	£0.00	0.0%	Due as quarterly payments
Donations for Gardeners' Association project					£0.00		As received
Grants for Covid work	£2,000.00						
Keep Connected Grant	£71.74						
Groundwork NDP Grant	£14,023.00						
From reserves		£27,000.00		£27,000.00		0.0%	
	£87,585.05	£82,410.00		£82,410.00	£33,188.70	40.3%	
NB: Receipts & payments made at current meeting included							

BANK RECONCILIATION			
Balance per bank statement at 28 April 2021			
Current account	£106,161.74		
		£106,161.74	
Less: uncleared payments/cheques at 8 June 2021			
C/N			
Net balances as at 8 June 2021		£106,161.74	
Cash Book			
Opening balance at 1 April 2021	£77,987.76		
Add: receipts in the year	£33,188.70		
Less: payments in the year	-£5,014.72		
Closing balance per cash book at 8 June 2021		£106,161.74	
RESERVES ANALYSIS			
	2019-20	Inc/(dec) at year end	2020-21
			Predicted year end
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£77,987.76
Committed reserves			
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00
Community facilities - Fundraising	£6,659.15	£0.00	£6,659.15
Notice board replacement	£2,000.00	£0.00	£2,000.00
Marden Recreation Ground Trust		£1,000.00	£1,000.00
Uncommitted reserves			
General reserve	£11,404.03	£595.97	£12,000.00
	£52,063.18	£25,924.58	£77,987.76

ANALYSIS OF CLERK'S SALARY															
	Budget	Current mth	Running total	Notes											
Basic hrs Salary	£9,159.00														
April @ 2,227.68/qtr			£2,227.68												
July,Oct,Dec @ xxx/qtr															
CF hrs (main)	£1,320.90														
April @ 12.24/hr			£122.40												
July,Oct,Dec @ xx/hr															
Fundraising Group hrs	£251.60														
April @ 12.24/hr															
July,Oct,Dec @ xx/hr															
NDP hrs	£188.50		£134.64												
Backpay															
Employers' NI	£200.00														
TOTAL	£11,120.00		£2,484.72												
	Current mth mileage	Cost													
Basic hrs mileage - at 45p/mile			£51.30												
CFG Mileage			£0.00												
FR mileage			£0.00												
TOTAL			£51.30												
ANALYSIS OF EXPENDITURE BY WORKING GROUPS															
	2019-20 budget		2019-20 actual		2020-21 budget		2020-21 actual		2021-22 budget		2021-22 actual		Within Room hire budget		
													19-20	20-21	21-22
FUNDRAISING GROUP															
	£900.00				£1,300.00					£500.00					
Voucher for FR event															
Printing				£5.50											
Room hire													£52.50	£0.00	
Office supplies				£5.50											
Refreshments mtgs/events				£32.57				£55.02							
Event banners								£30.00							
Marquee hire/purchase				£25.00											
First Aid cover				£120.00											
Raffle/event prizes & items				£286.73				£375.00							
Total non-salary expenses				£475.30				£460.02				£0.00			
MAIN CF GROUP															
	£17,822.00				£14,000.00					£48,200.00					
Room hire													£180.00	£0.00	
Event stands				£167.00											
Refreshments event				£14.60											
Stationery				£31.25											
Architects and planning fees				£17,609.00				£6,590.00							
Total non-salary expenses				£18,297.15				£6,590.00							
	£974.00														
SALARY BUDGET															
Clerk's salary - Fundraising Group				£794.23	£255.00			£125.05		£251.60					
Clerk's mileage - Fundraising Group				£141.08				£59.17							
Clerk's salary - Main CF Group				£719.76	£1,000.00			£275.58		£1,320.90		£122.40			
Clerk's mileage - Main CF Group				£115.65				£42.75							
TOTAL BUDGET FOR YEAR	£19,696.00				£16,555.00					£50,272.50					
TOTAL PAYMENTS FOR YEAR				£38,840.32				£7,552.57				£122.40			
Payments budget															
					2020-21 budget	2020-21 actual		2021-22 budget	2021-22 actual						
NEIGHBOURHOOD DEVELOPMENT PLAN GROUP															
						£15,523.00									
Room hire															
Consultants' fees								£13,320.00							
Refreshments mtgs/events															
Office supplies/printing								£1,250.25							
Total non-salary expenses								£14,570.25				£0.00			
SALARY BUDGET															
Clerk's salary - NDP Group					£615.00			£635.14		£251.60		£134.64			
Clerk's mileage - NDP Group								£17.10				£0.00			
TOTAL BUDGET FOR YEAR					£16,138.00										
TOTAL PAYMENTS FOR YEAR								£16,472.74				£134.64			