

## MARDEN PARISH COUNCIL ACCOUNTS 2021-22

2021/

APPENDIX for 4.5.21							
Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 12.4.21	2021-22 Actual receipts & payments	% Variance 2021-22 budget to actual	Notes for 2021-22
<b>STAFF AND CLLRS</b>							
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£2,484.72	22.3%	1 of 4 paid
Clerks expenses	£625.47	£1,700.00		£1,700.00	£51.30	3.0%	1 of 4 paid
Cllrs training	£0.00	£400.00		£400.00	£0.00	0.0%	To be arranged
<b>ADMINISTRATION AND MANAGEMENT</b>							
Insurance	£546.01	£600.00		£600.00	£503.97	84.0%	Paid in full
Subscriptions	£813.19	£810.00		£810.00	£40.00	4.9%	Ongoing
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£0.00	0.0%	Ongoing
Website and communication	£1,907.08	£1,000.00		£1,000.00	£79.17	7.9%	Ongoing
Stationery & postage	£95.35	£300.00		£300.00	£0.00	0.0%	Ongoing
Elections	£109.52						
Audit fees	£399.00	£500.00		£500.00	£0.00	0.0%	0 of 3 paid
<b>MAINTENANCE AND PROW</b>							
Lengthsman, Maintenance	£2,165.84	£3,910.00		£3,910.00	£555.00	14.2%	2 of 12 paid
Drainage Grant work	£9,500.00						
PROW	£1,671.84	£2,970.00		£2,970.00	£0.00	0.0%	2 of 12 paid
Parish enhancement	£701.85	£1,000.00	£600.00	£400.00	£0.00	0.0%	Ongoing
Gardeners' Association project			£600.00	£600.00	£0.00	0.0%	
<b>PARISH SERVICES</b>							
Parish Freighter	£0.00	£850.00		£850.00	£0.00	0.0%	Not yet arranged
News & Views support	£1,340.00	£2,300.00		£2,300.00	£434.00	18.9%	2 of 10 paid
<b>GRANTS AND RESERVES</b>							
Small grants	£146.74	£600.00		£600.00	£111.00	18.5%	Ongoing
Support - MVT/MRG							
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£0.00	0.0%	Not yet requested
<b>PROJECTS AND WORKING GROUPS</b>							
Traffic mgmt/SID room & exps	£80.00						
Fundraising Group	£460.02	£500.00		£500.00	£0.00	0.0%	Ongoing
Facilities project	£6,590.00	£48,200.00		£48,200.00	£0.00	0.0%	Ongoing
NDP	£14,570.25	£1,000.00		£1,000.00	£0.00	0.0%	No action
Environment & Sustainability		£1,000.00		£1,000.00	£0.00	0.0%	Ongoing
Covid Volunteer Group	£2,019.80						
<b>VAT AND CONTINGENCY</b>							
VAT	£7,438.70				£111.00		
Contingency	£0.00	£2,000.00		£2,000.00	£0.00	0.0%	
<b>PREVIOUS EXPENSES</b>							
	£62,488.47	£82,410.00		£82,410.00	£4,370.16	5.3%	
<b>Receipts</b>							
Drainage grant 2020-21	£9,500.00				£0.00		
<b>Precept</b>	<b>£51,500.00</b>	<b>£51,500.00</b>		<b>£51,500.00</b>	<b>£25,750.00</b>	<b>50.0%</b>	<b>First half paid</b>
<b>VAT reclaim</b>	<b>£4,147.31</b>				<b>£7,438.70</b>	<b>100.0%</b>	<b>Reclaim from 2020-21</b>
<b>Advertising in News &amp; Views</b>	<b>£1,326.00</b>	<b>£1,000.00</b>		<b>£1,000.00</b>	<b>£0.00</b>	<b>0.0%</b>	<b>As received</b>
<b>Sundry</b>	<b>£465.00</b>				<b>£0.00</b>		<b>As received</b>
<b>Refund of planning fee</b>	<b>£1,642.00</b>						
<b>Donations for CF</b>	<b>£0.00</b>				<b>£0.00</b>		<b>As donated, no budget</b>
<b>Solar farm</b>	<b>£2,910.00</b>	<b>£2,910.00</b>		<b>£2,910.00</b>	<b>£0.00</b>	<b>0.0%</b>	<b>Due as quarterly payments</b>
<b>Donations for Gardeners' Association project</b>					<b>£0.00</b>		<b>As received</b>
<b>Grants for Covid work</b>	<b>£2,000.00</b>						
<b>Keep Connected Grant</b>	<b>£71.74</b>						
<b>Groundwork NDP Grant</b>	<b>£14,023.00</b>						
From reserves		£27,000.00		£27,000.00		0.0%	
	£87,585.05	£82,410.00		£82,410.00	£33,188.70	40.3%	
<b>NB: Receipts &amp; payments made at current meeting included</b>							

<b>BANK RECONCILIATION</b>				
Balance per bank statement at 28 April 2021				
Current account	£107,377.30			
		£107,377.30		
Less: uncleared payments/cheques at 28 April 2021				
C/N				
Net balances as at 28 April 2021		£107,377.30		
<b>Cash Book</b>				
Opening balance at 1 April 2021	£77,987.76			
Add: receipts in the year	£33,188.70			
Less: payments in the year	-£3,799.16			
Closing balance per cash book at 28 April 2021		£107,377.30		
<b>RESERVES ANALYSIS</b>				
	<b>2019-20</b>	<b>Inc/(dec) at year end</b>	<b>2020-21</b>	<b>Predicted year end</b>
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£77,987.76	
<b>Committed reserves</b>				
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61	
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00	
Community facilities - Fundraising	£6,659.15	£0.00	£6,659.15	
Notice board replacement	£2,000.00	£0.00	£2,000.00	
Marden Recreation Ground Trust		£1,000.00	£1,000.00	
<b>Uncommitted reserves</b>				
General reserve	£11,404.03	£595.97	£12,000.00	
	£52,063.18	£25,924.58	£77,987.76	

<b>ANALYSIS OF CLERK'S SALARY</b>															
	Budget	Current mth	Running total	Notes											
Basic hrs Salary	£9,159.00														
April @ 2,227.68/qtr			£2,227.68												
July,Oct,Dec @ xxx/qtr															
CF hrs (main)	£1,320.90														
April @ 12.24/hr			£122.40												
July,Oct,Dec @ xx/hr															
Fundraising Group hrs	£251.60														
April @ 12.24/hr															
July,Oct,Dec @ xx/hr															
NDP hrs	£188.50		£134.64												
Backpay															
Employers' NI	£200.00														
TOTAL	£11,120.00		£2,484.72												
	Current mth mileage	Cost													
Basic hrs mileage - at 45p/mile			£51.30												
CFG Mileage			£0.00												
FR mileage			£0.00												
TOTAL			£51.30												
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>															
	2019-20 budget		2019-20 actual		2020-21 budget		2020-21 actual		2021-22 budget		2021-22 actual		Within Room hire budget		
													19-20	20-21	21-22
<b>FUNDRAISING GROUP</b>															
	£900.00				£1,300.00				£500.00						
Voucher for FR event															
Printing				£5.50											
Room hire													£52.50	£0.00	
Office supplies				£5.50											
Refreshments mtgs/events				£32.57				£55.02							
Event banners								£30.00							
Marquee hire/purchase				£25.00											
First Aid cover				£120.00											
Raffle/event prizes & items				£286.73				£375.00							
<b>Total non-salary expenses</b>				£475.30				£460.02				£0.00			
<b>MAIN CF GROUP</b>															
	£17,822.00				£14,000.00				£48,200.00				£180.00	£0.00	
Room hire															
Event stands				£167.00											
Refreshments event				£14.60											
Stationery				£31.25											
Architects and planning fees				£17,609.00				£6,590.00							
<b>Total non-salary expenses</b>				£18,297.15				£6,590.00							
<b>Salary budget</b>															
	£974.00														
Clerk's salary - Fundraising Group				£794.23			£255.00	£125.05	£251.60						
Clerk's mileage - Fundraising Group				£141.08				£59.17							
Clerk's salary - Main CF Group				£719.76		£1,000.00		£275.58	£1,320.90	£122.40					
Clerk's mileage - Main CF Group				£115.65				£42.75							
<b>TOTAL BUDGET FOR YEAR</b>	£19,696.00						£16,555.00		£50,272.50						
<b>TOTAL PAYMENTS FOR YEAR</b>							£38,840.32		£7,552.57						£122.40
<b>Payments budget</b>															
<b>NEIGHBOURHOOD DEVELOPMENT PLAN GROUP</b>															
							£15,523.00								
Room hire															
Consultants' fees								£13,320.00							
Refreshments mtgs/events															
Office supplies/printing								£1,250.25							
<b>Total non-salary expenses</b>								£14,570.25							£0.00
<b>Salary budget</b>															
Clerk's salary - NDP Group							£615.00	£635.14	£251.60	£134.64					
Clerk's mileage - NDP Group								£17.10		£0.00					
<b>TOTAL BUDGET FOR YEAR</b>							£16,138.00								
<b>TOTAL PAYMENTS FOR YEAR</b>								£16,472.74		£134.64					