

CLERK'S INFORMATION SHEET FOR
THE MEETING OF MARDEN PARISH COUNCIL ON 4 MAY 2021

- 7.1 West Mercia Police Safer Neighbourhood Team – PS Darren Ball; **PC** Josh Kitchen, 07773 053436, PCSO Adam Westlake, 07773 052580

Get in touch

 **101** to talk to your local SNT/report a crime

 herefordrn.snt@westmercia.pnn.police.uk

 www.westmercia.police.uk



/ @HerefordCops

Only call 999 in an emergency, when a crime is in progress or life is in danger. If you would prefer to report a crime anonymously please contact West Mercia CRIMESTOPPERS 0800 555 111. For all non emergency reports please call 101. For all other enquiries please email herefordrn.snt@westmercia.pnn.police.uk

Crimes reported in February within parish – from West Mercia website

Public order x2, Burglary x1, Violent and sexual offences x1.

Reporting an incident of bad/dangerous driving, you can report it online **at the time or soon after** and upload a photo or video that includes the number plate details to <https://www.westmercia.police.uk/police-forces/west-mercia-police/areas/west-mercia/campaigns/campaigns/2019/operation-snap/>

If a road is blocked by such an incident, **you need to report it at the time to 101.**

Crime Prevention Newsletter on parish website (updated as new edition received), copy link to access the news post <https://www.mardenherefordshire-pc.gov.uk/crime-prevention-newsletter/>

- 11.1 Work undertaken in April: Check drain tops and grips through parish and clear as required; P3 strim/cut on MR24, gates on MR21 and MR45 to church
Work due in May: Mow x1; P3 strim/cut – MR24, gates on MR21, MR45 to church; Strim/cut either side Laystone Bridge; Splays and Signs – safety cuts & clean up (Check for Nesting Birds)

Management of weeds in kerb setts previously undertaken by contractor using Weedit machine, which uses infrared to pick up chlorophyll on pavement with weeds on kerb setts sprayed manually but very targeted only on weeds (as illegal to do anything else). Takes about 2 hrs for 1 person and cost £180 per time in 2019, previously scheduled for x2 a year.

Other option that contractor could use is Hot Foam weeding machine which doesn't use weedkiller – but takes 2 people all day at 4 times cost and to be effective needs 2-3 times more visits (would need scheduling for x4 times year minimum).

Locality Steward would not advise using a flame thrower due to serious health and safety concerns and Lengthsman not prepared to use either.

- 11.4 PFO meeting Lengthsman and landowners shortly for site visit to obtain quote for kissing gates x3 as agreed in April. Stiles where landowners unknown reported online.
- 11.6 Response still awaited from Balfour Beatty. Officer had not received details of utilities and cannot make a decision yet.

12. Suggested delegation if PC unable to continue with virtual meetings.

Delegation of Urgent and Routine Matters

1. This delegation is effective from 8 May 2021 and is to enable Marden Parish Council to continue to undertake its work and provide services to the parishioners of Marden.
2. The delegation is predicated on: the legislative requirement that virtual meetings are no longer legal after 7 May 2021; the community centre is not available for face-to-face meetings of the parish council with public access; that no other venue in the parish is suitable and Covid secure for face-to-face or hybrid meetings; that further Covid restrictions may be imposed without new legislation to allow virtual meetings again.
3. The Parish Clerk has delegated authority to make any decision appertaining to the Council's normal routine administration business after email confirmation with the Chair and Vice Chair.
4. The Parish Clerk has delegated authority to act in such a way as to support the needs of the community during such an emergency as such needs are identified and to commit any of the Council's resources in support of or to satisfy such needs, after email agreement of a quorum of Councillors.
5. The Parish Clerk has delegated authority to pay invoices following confirmation by 2 signatories and in line with the Council's Financial Regulations and Electronic Banking Policy
6. The Parish Clerk has delegated responsibility to make salary and expenses payment (contracted hours, extra hours and expenses) to staff, after email agreement of a quorum of Councillors following review of the claim and time sheet.
7. In the event that any procurement decision needs to be made in excess of the limits within the Council's Financial Regulations, delegated authority is granted to the Parish Clerk in consultation with the Financial

Advisory Working Group (meeting by Zoom) to approve the appointment of any contractor with all decisions made being ratified at the first available meeting of the Council.

8. Any response required to a planning application will be managed by the Clerk using the Council's Urgent Planning Matters Policy.
 9. Significant decisions, planning responses and payments made during the month and relevant briefing papers will be uploaded to the website every month that a meeting is cancelled and therefore delegated powers are used. The items will be uploaded by the date for the cancelled meeting.
 10. In the event that legislation is passed dealing with and/or impacting on such an infectious disease outbreak, such as legislation to allow virtual meetings after 7 May 2021, that legislation will take precedence over the above outlined Scheme of Delegation.
13. **Correspondence – significant items received as follows:**
- From parishioners –
- Email via website re problems facing neighbour with mobility scooter
 - Email re size of flag needed for 4m flagpole
 - Email from new residents for APM link
 - Phonecall re vintage tractor road run – Sunday 23 May in aid of Children's Cancer Trust – start from Nash Hill about 10.00am, go down through village to Moreton/Marden turn and then on to Sutton, back via Bodenham road and Small Ashes 3.30-4.30pm
- From other sources –
- From Balfour Beatty (BB) – Highways Maintenance Scrutiny Review
 - From Herefordshire Council (HC) – Letter to government (Mr Jenrick) re virtual meetings
 - From HC – affordable housing delivered 2020-21

Alison Sutton – Parish Clerk. Tel: 07789 322771. Email: parish.clerk@mardenherefordshire-pc.gov.uk
Marden Parish Clerk takes no responsibility for the accuracy of reports submitted for inclusion in this briefing sheet