

Marden Parish Council

Community Facilities Working Group (CFWG) Meeting
on Thursday 20 May 2021 by Zoom

Notes of the Meeting

Present: David Bennett (Chairman and PC), Dave Tidball and Dave Lloyd (Marden Church), Angela Sasso and Chris Wathen (Parishioners), Kate Ryan (PC), Paula Barrett and Jess Tidball (MVT).

In attendance: Alison Sutton, Parish Clerk; Tim Sullivan (CBW).

1. **Apologies** – Steve Miles (MRGT); Jackie Walton (CBW).

2. Update from site visit with CBW

- Met with Tim and Jackie to view site and surroundings
- Update on planning that Reserved Matters approval for housing development should be issued within a few weeks, now that legal matters for S106 Heads of Terms finally settled, but conditioned on phosphate resolution
- Agreed **Tim** will speak to Kelly asap to check if better for us to get approval on current plan or submit amended plan.

3. Consideration of red lines in relation to amended building

- Felt that 2011 study superseded and should now be forgotten
- Tim noted that first look shows that if put building on 2 floors, leads to increase in floor area as more circulation space needed – but has asked QS to check figures again
- Noted old school clock could be displayed in case about size of filing cabinet if wished
- Red Lines
 - Main meeting room opening onto village green and if possible smaller meeting room and kitchen as well
 - Parish hall not village hall
 - Need daytime meeting facilities and meeting room – for older parishioners, mums & toddlers etc
 - Industrial grade kitchen – maybe come through grant to MVT/CIO – good reheating, chilling facilities, good dishwashing and lots of work surfaces for serving vital as well as cooker – to make money for MVT must have a good kitchen
 - Hearing loop
 - Heating system that works and is easy to use for parishioners while taking account of climate change – **CBW** will produce zero carbon report and consider air or ground source heat pump, photovoltaic panels, underfloor heating etc – also consider rainwater recovery for toilets
 - Storage – current areas identified for furniture etc, little storage for groups at present – contentious issue but need to concentrate on storage for furniture and essential large items such as mats for indoor bowls, youth club table tennis table etc – up to MVT what do about storage for groups
 - Toilets – currently individual cubicles including basin for use by either sex – **CBW** will look at separate facilities but need lot of space
 - Parking – conflicting views, need to reduce journeys because of climate change but bring people in from outskirts of parish and outside parish – need to consider how can monitor area with people using carpark for school drop-off and pick-up – current nos. of spaces, disabled/electric charging negotiated with planners, **CBW** will follow up on this – charging for use of electric charge point, can set cost slightly higher that have to pay for electricity so maintenance cost covered – PC could choose to subsidise with grant to MVT for parishioners to use for free
 - Ecological features agreed with planners – swales, trees, hedges
 - Partition – needs to be high quality acoustic control but easy to use – openings from kitchen also need to be well soundproofed and easy to use
 - Cleaner/janitor storeroom needed for equipment
 - Overhang roof to provide outdoor but undercover space but currently leads to higher roof space – **CBW** consider if can lower roof but keep overhang
 - Most important red line – within budget of £630k for all costs (build, landscaping, all fees, surveys etc)

4. Business Plan

- MVT not started looking at operating costs yet
- Agreed David Bennett possibly meet with MVT re operating costs for Business Plan document

5. Next steps –

- Study – Tim talk to Kelly and put together action plan for study for next PC meeting on 15 June
- CFG and Tim meet end of June

6. Next meeting – Provisionally Tuesday 22 June at 7.00 by Zoom – Please keep date free.

Alison Sutton – Parish Clerk

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