

APPENDIX for 22.4.21								
Payments	2020-21 Actual receipts & payments	2021-22 Budget	Virements	2021-22 Budget at 12.4.21	2021-22 Actual receipts & payments	% Variance 2021-22 budget to actual	Notes for 2021-22	Estimated actual 2021-22
STAFF AND CLERS								
Clerks total salary - incl. Employers' NI	£10,114.64	£11,120.00		£11,120.00	£2,484.72	22.3%	1 of 4 paid	
Clerks expenses	£625.47	£1,700.00		£1,700.00	£51.30	3.0%	1 of 4 paid	
Clrs training	£0.00	£400.00		£400.00	£0.00	0.0%	To be arranged	
ADMINISTRATION AND MANAGEMENT								
Insurance	£546.01	£600.00		£600.00	£0.00	0.0%		
Subscriptions	£813.19	£810.00		£810.00	£40.00	4.9%		
Room hire - PC, NDP, CF, FR	£43.17	£500.00		£500.00	£0.00	0.0%		
Website and communication	£1,907.08	£1,000.00		£1,000.00	£43.17	4.3%	Ongoing	
Stationery & postage	£95.35	£300.00		£300.00	£0.00	0.0%		
Elections	£109.52				£0.00			
Audit fees	£399.00	£500.00		£500.00	£0.00	0.0%		
MAINTENANCE AND PROW								
Lengthsman, Maintenance	£2,165.84	£3,910.00		£3,910.00	£260.00	6.6%	1 of 12 paid	
Drainage Grant work	£9,500.00				£0.00			
PROW	£1,671.84	£2,970.00		£2,970.00	£0.00	0.0%	1 of 12 paid	
Parish enhancement	£701.85	£1,000.00			£0.00	0.0%		
Gardeners' Association project			£600.00	£600.00				
PARISH SERVICES								
Parish Freighter	£0.00	£850.00		£850.00	£0.00	0.0%		
News & Views support	£1,340.00	£2,300.00		£2,300.00	£217.00	9.4%		
GRANTS AND RESERVES								
Small grants	£146.74	£600.00		£600.00	£0.00	0.0%		
Support - MVT/MRGT		£0.00		£0.00				
Old Churchyard	£1,150.00	£1,150.00		£1,150.00	£0.00	0.0%		
PROJECTS AND WORKING GROUPS								
Traffic mgmt/SID room & exps	£80.00				£0.00			
Fundraising Group	£460.02	£500.00		£500.00	£0.00	0.0%	1 of 12 paid	
Facilities project	£6,590.00	£48,200.00		£48,200.00	£0.00	0.0%	1 of 12 paid	
NDP	£14,570.25	£1,000.00		£1,000.00	£0.00	0.0%		
Environment & Sustainability		£1,000.00		£1,000.00		0.0%		
Covid Volunteer Group	£2,019.80				£0.00			
VAT AND CONTINGENCY								
VAT	£7,438.70				£52.00			
Contingency	£0.00	£2,000.00		£2,000.00	£0.00	0.0%		
PREVIOUS EXPENSES								
	£62,488.47	£82,410.00		£82,410.00	£3,148.19	3.8%		
Receipts								
Drainage grant 2020-21	£9,500.00				£0.00			
Precept	£51,500.00	£51,500.00		£51,500.00	£0.00	0.0%		
VAT reclaim	£4,147.31				£0.00	0.0%	Reclaim from 2020-21	
Advertising in News & Views	£1,326.00	£1,000.00		£1,000.00	£0.00	0.0%	As received	
Sundry	£465.00				£0.00		As received	
Refund of planning fee	£1,642.00							
Donations for CF	£0.00				£0.00		As donated, no budget	
Solar farm	£2,910.00	£2,910.00		£2,910.00	£0.00	0.0%	Due as quarterly payments	
Donations for Gardeners' Association project					£0.00		As received	
Grants for Covid work	£2,000.00							
Keep Connected Grant	£71.74							
Groundwork NDP Grant	£14,023.00							
From reserves		£27,000.00		£27,000.00				
	£87,585.05	£82,410.00		£82,410.00	£0.00	0.0%		
NB: Receipts & payments made at current meeting included								

BANK RECONCILIATION				
Balance per bank statement at 6 April 2021				
Current account	£77,987.76			
		£77,987.76		
Less: unrepresented cheques at 6 April 2021				
C/N				
Net balances as at 6 April 2021		£77,987.76		
Cash Book				
Opening balance at 1 April 2021	£77,987.76			
Add: receipts in the year	£0.00			
Less: payments in the year	£0.00			
Closing balance per cash book at 6 April 2021		£77,987.76		
RESERVES ANALYSIS				
	2019-20	Inc/(dec) at year end	2020-21	Predicted year end
Cash book balance at 31 March for new financial year 1 April	£52,063.18	£25,924.58	£77,987.76	
Committed reserves				
Community facilities - Building	£27,000.00	£14,328.61	£41,328.61	
Community facilities - Village green	£5,000.00	£10,000.00	£15,000.00	
Community facilities - Fundraising	£6,659.15	£0.00	£6,659.15	
Notice board replacement	£2,000.00	£0.00	£2,000.00	
Marden Recreation Ground Trust		£1,000.00	£1,000.00	
Uncommitted reserves				
General reserve	£11,404.03	£595.97	£12,000.00	£0.00
	£52,063.18	£25,924.58	£77,987.76	£0.00

ANALYSIS OF CLERK'S SALARY															
	Budget	Current mth	Running total	Notes											
Basic hrs Salary	£9,159.00														
April @ 2,227.68/qtr		£2,227.68	£2,227.68												
July,Oct,Dec @ xxx/qtr															
CF hrs (main)	£1,320.90														
April @ 12.24/hr		£122.40	£122.40												
July,Oct,Dec @ xx/hr															
Fundraising Group hrs	£251.60														
April @ 12.24/hr															
July,Oct,Dec @ xx/hr															
NDP hrs	£188.50	£134.64	£134.64												
Backpay															
Employers' NI	£200.00														
TOTAL	£11,120.00		£2,484.72												
		Current mth mileage	Cost												
Basic hrs mileage - at 45p/mile															
CFG Mileage															
FR mileage															
TOTAL															
ANALYSIS OF EXPENDITURE BY WORKING GROUPS															
	2019-20 budget		2019-20 actual		2020-21 budget		2020-21 actual		2021-22 budget		2021-22 actual		Within Room hire budget		
													19-20	20-21	21-22
FUNDRAISING GROUP															
	£900.00				£1,300.00					£500.00					
Voucher for FR event															
Printing				£5.50											
Room hire													£52.50		
Office supplies				£5.50											
Refreshments mtgs/events				£32.57				£55.02							
Event banners								£30.00							
Marquee hire/purchase				£25.00											
First Aid cover				£120.00											
Raffle/event prizes & items				£286.73				£375.00							
Total non-salary expenses				£475.30				£460.02				£0.00			
MAIN CF GROUP															
	£17,822.00				£14,000.00					£48,200.00					
Room hire													£180.00		
Event stands				£167.00											
Refreshments event				£14.60											
Stationery				£31.25											
Architects and planning fees				£17,609.00				£6,590.00							
Total non-salary expenses				£18,297.15				£6,590.00							
				£974.00											
Salary budget															
Clerk's salary - Fundraising Group				£794.23				£255.00		£125.05		£251.60			
Clerk's mileage - Fundraising Group				£141.08				£59.17							
Clerk's salary - Main CF Group				£719.76				£1,000.00		£275.58		£1,320.90		£122.40	
Clerk's mileage - Main CF Group				£115.65				£42.75							
TOTAL BUDGET FOR YEAR				£19,696.00				£16,555.00				£50,272.50			
TOTAL PAYMENTS FOR YEAR								£38,840.32				£7,552.57			£122.40
Payments budget															
NEIGHBOURHOOD DEVELOPMENT PLAN GROUP															
Room hire															
Consultants' fees										£13,320.00					
Refreshments mtgs/events															
Office supplies/printing										£1,250.25					
Total non-salary expenses										£14,570.25					£0.00
Salary budget															
Clerk's salary - NDP Group								£615.00		£635.14		£251.60		£134.64	
Clerk's mileage - NDP Group										£17.10					
TOTAL BUDGET FOR YEAR								£16,138.00							
TOTAL PAYMENTS FOR YEAR										£16,472.74					£134.64