

CLERK'S INFORMATION SHEET FOR
THE MEETING OF MARDEN PARISH COUNCIL ON 8 FEBRUARY 2021

- 3.1 West Mercia Police Safer Neighbourhood Team – PS Darren Ball; **PC** Josh Kitchen, 07773 053436, PCSO Georgina Boswell, 07971 395167; PCSO Adam Westlake, 07773 052580

Get in touch

 **101** to talk to your local SNT/report a crime

 herefordrn.snt@westmercia.pnn.police.uk

 www.westmercia.police.uk



@HerefordCops

Only call 999 in an emergency, when a crime is in progress or life is in danger. If you would prefer to report a crime anonymously please contact West Mercia CRIMESTOPPERS 0800 555 111. For all non emergency reports please call 101. For all other enquiries please email herefordrn.snt@westmercia.pnn.police.uk

Reporting an incident of bad/dangerous driving, you can report it online **at the time or soon after** and upload a photo or video that includes the number plate details to <https://www.westmercia.police.uk/police-forces/west-mercia-police/areas/west-mercia/campaigns/campaigns/2019/operation-snap/>
If a road is blocked by such an incident, **you need to report it at the time to 101.**

Useful Crime Prevention Newsletter on parish website, copy link to access the news post
<https://www.mardenherefordshire-pc.gov.uk/crime-prevention-newsletter/>

- 7.1 Work undertaken in January: No work scheduled
Work due in February: Strim round grit bins and remove rubbish from inside as required; Check Drain Tops and Grips through parish (Small Ashes down to Old School House and all village roads, Burmarsh, Litmarsh, Sutton Lakes, The Vault, Venns Green, The Vern), clear as required.
Second kerb clearing from drainage grant funds, so can be invoiced and reclaimed before end of March.
Installation of kissing gates on MR38 as agreed on 12.10.20.
- 7.2 3 stiles identified on MR4A that need replacing or repairing. PFO contacted landowner and items reported to Balfour Beatty for Locality Steward to liaise direct with landowner re new stile/parts to be provided by BB. Working to contact other landowners where stiles identified as needed work but slow progress. Many PROW are flooded and the rest are extremely muddy, therefore unable to do much at present.
- 7.3 8 Expressions of Interest received, 3 tenders submitted. Further discussions with tenderers to gain more information and with Architype for update on its position and overview of submitted tenders. CF Group has met twice to consider the tenders and an update from Architype and recommends interviewing CBW and CSH companies by Zoom interview as the PC has a restricted budget to undertake the project of the new community centre and therefore it must be comfortable that any appointed architect team is able to meet the cost constraints and deliver the project in full and on time.
- 7.4 Regulation 14 consultation finished on 15 January. Representations were received from 11 individuals or organisations. A further response was made with the return of the summary document with remarks on it. However this was anonymous and Kirkwells advise that it therefore has to be disallowed. 2 of the 11 representations were from or on behalf of parishioners, the others from statutory consultees apart from one representation by an organisational landowner. Following the meeting to consider the draft responses to the representations, the other required documents will be prepared by Kirkwells and the Clerk in time for an extra PC meeting on 15 February, solely to sign off the documents for submission to Regulation 16.
- 7.6 Environment Agency investigation is ongoing and will be followed-up as Covid situation allows. If residents feel that waste is still being brought to the site or there are other issues, please contact the Community Protection officer immediately on philip.james@herefordshire.gov.uk or ring 01432 261761.
- 7.8 Once the new PC website is set up and the PC side of the current website extracted, a new domain name will be needed for the community website. Various domains appear to be available including 'mardeninherefordshire' and 'mardencommunityinherefordshire'.
The new PC website was quoted with hosting on eUK (which mardenherefordshire-pc.gov.uk domain name was purchased through) and costs: annual hosting for 10GB £52.56; and annual SSL security certificate in region of £24.17.
Community website with eUK costs: annual hosting for 10GB £52.56 includes free basic security certificate; annual domain name in region of £7.41 depending on which domain is purchased.
Extra work needed for Ben Woodcock to move community website, £36 for setting up hosting and domain, £72 for moving site and testing.

The other hosting option is to leave the community site hosted with Orphans Press, cost of current site £150/yr, Orphans quoted £10 for new domain name. Ben noticed that current website is running on outdated versions of Wordpress and PHP (the underlying coding language). Both of these should be updated reasonably soon. This shouldn't cause any issues, but there is always a possibility that some parts of the site (plugins or the template) may need some work to bring them up to date as well. This might be a couple of hours extra work (£36/hr) if Ben does it.

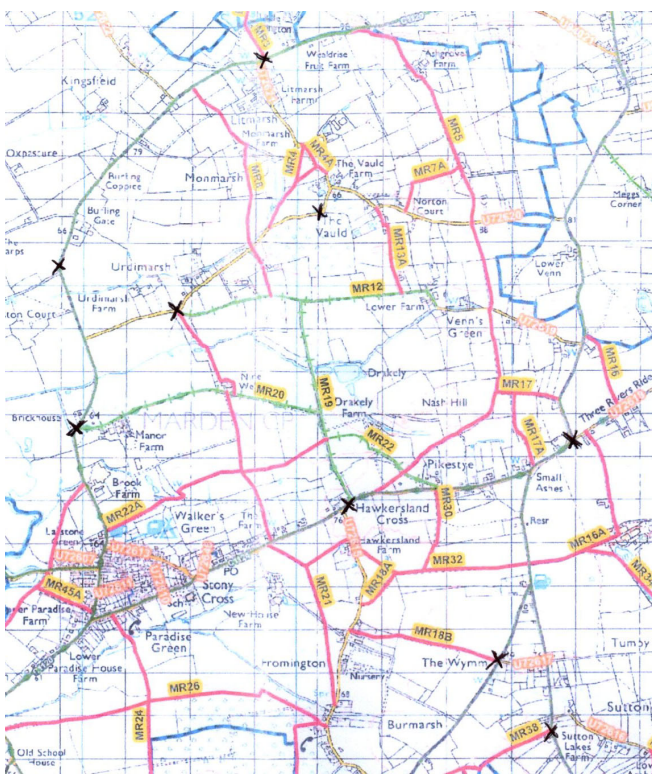
- 7.9 The following information has been obtained from Balfour Beatty: A cultivation licence can only be issued to the Parish Council or to a person for the area outside their own property. A cultivation licence cannot be issued to a voluntary group organisation. Once a licence is issued to the Parish Council, it can have whoever it wishes to carry out the work on its behalf. If the Gardeners' Association ceases to exist, the Parish Council would retain the responsibility unless it gave the licence up, in which case the area covered by the licence may need to be reinstated back to grass.

The sort of detail that BB need to start with is where the planting is to be carried out together with details on what the planting will be comprised of. Once it is known where the planting is to be, the BB officer can get utility plans to see what services may be underneath. It will depend on what these show, but in some cases the underground utilities can preclude much in the way of planting. The officer suggests initially that a plan/sketch is provided so she can identify the areas proposed.

Once BB can see what planting is practical, then more detailed proposals could be provided as to what the planting will comprise. One of the issues that does tend to come up is visibility and if it is an area near a junction, then the planting will have to be low enough that it can be seen over in a vehicle.

- 7.10 The Fundraising Group would like to put some parish engagement pages into News & Views over the next months, such as pages to colour in for children for Easter and activities for the family. Cost of 4 extra pages is £32, total cost for edition £249 (instead of £217).

- 7.12 The Locality Steward has been out to the locations pointed indicated on the map below and advised the locations are suitable for horse signage to be installed.



He has advised that the location map does not indicate which way the signs will be directing and has assumed they are being directed onto the U roads. They will need to be positioned far enough back from the carriageway to ensure vehicles do not damage the signs and the required hedges are cut back to ensure visibility of the signs.

A ballpark figure for the signs and posts and a separate ballpark figure for supply and installation of the signs have been requested to allow the Parish to then determine whether it wishes to proceed with the process and/or which route it would like to pursue.

9. Correspondence – significant items received as follows:

From parishioners –

- Email re high Leylandii in Litmarsh
- Email re removal of planter by shops on 8-10 Walkers Green
- Phonecall re cars through hedge near The Saltbox, requesting verge markers, reported online
- Email re while lines missing following resurfacing on Moreton to Marden road, reported online
- Email re Covid contact details being on home page of website
- Emails to Chair copied to Clerk re ownership of pond and various questions relating to CF project
- Email with proposals for parish enhancement from Gardeners' Association

- Email asking about ownership of copier in Community Centre

From other sources –

- From Herefordshire Council (HC) –
- Email from The Courtyard – Noting work completed towards which MPC gave donation, checking details to go on donor list
- From HC – Keep Herefordshire warm
- From HC – Flooding and recovery support
- From HC – Safety of polling stations and ways to vote poster
- From RLIDB – River Lugg board introduced funding application for use by those who would like to ask River Lugg Internal Drainage Board for a contribution towards works on waterways within the Boards area. Go to <https://www.riverluggidb.org.uk/funding-application/>

Important items sent/calls made

- Email to landowner of 8-10 Walkers Green
- Emails from Chair to parishioner re queries

Alison Sutton – Parish Clerk. Tel: 07789 322771. Email: parish.clerk@mardenherefordshire-pc.gov.uk

Marden Parish Clerk takes no responsibility for the accuracy of reports submitted for inclusion in this briefing sheet