

## Suggested Layout for new PC website

Planned to have basic layout as Eardisland site. Site colour of green (not purple). Screen shots shown of site below and then with suggested changes in tabs etc. Go to [www.eardisland-pc.gov.uk](http://www.eardisland-pc.gov.uk) to see full site.

The screenshot displays the Eardisland Parish Council website layout. At the top, there is a navigation menu with the following items: **About**, Councillors, Agenda & Minutes, Policies & Accounts, Working Groups & NDP, Current Planning, Contact, and Community Website. The main header area features the text "Eardisland Parish Council" on the left and a user profile icon on the right.

The left sidebar contains several sections:

- Coronavirus Help and Information**: Includes a link for "Click here for useful information."
- Accessibility**: Explains that some documents are PDF files and provides instructions on how to use the "Read out loud" feature. It also includes a link to the "Accessibility Statement."
- Parish Council Meetings**: Includes a link to "See a full list of Eardisland Parish Council meeting dates."
- News**: Lists several news items with arrows indicating they can be expanded:
  - Urgent – Flood warning 23.12.20 →
  - 2021 Census and Census 2021 Heroes →
  - Herefordshire Council's budget consultation for businesses →
  - Avian Influenza – new housing rules for ALL poultry keepers from 14 December 2020 →
  - The future of waste and recycling in Herefordshire – have your say →
  - Covid-19 testing in Leominster →
- Newsletter**: A sign-up form to receive news alerts from the Parish Council. It includes fields for "Email address:", "First Name", and "Last Name", and a "Sign up" button.
- Privacy Notice**: Includes a link to "See our Privacy Policy."

The main content area is titled "About the Council" and features a photograph of a village scene with a river. Below the image, the text reads: "About the Council and emergency numbers for reporting road or drainage issues or fly tipping". A link for "EARDISLAND FLOOD RESPONSE PLAN" is provided.

The "Emergency numbers" section states: "Herefordshire Council website is the one-stop-shop for up to date information. Defects which require inspection INCLUDING EMERGENCIES can be reported on the Herefordshire Council website – <https://myaccount.herefordshire.gov.uk/report-a-pothole> or by phoning 01432 261800 for any urgent road, footpath or drainage problems. 01432 260000 can be used to report issues with excessive noise, nuisance bonfires, dog problems or noxious smells. For up to date information regarding Highway works in Herefordshire please take a look at Roadworks.org. Report fly tipping – it will be dealt with in a much quicker time frame, by either calling the Contact Centre on 01432 261800 or by logging the fly tipping via the council website on the links below as your enquiry [https://www.herefordshire.gov.uk/info/200226/report\\_a\\_problem/98/fly\\_tipping](https://www.herefordshire.gov.uk/info/200226/report_a_problem/98/fly_tipping). Our local Safer Neighbourhood Team of police: PC Dean Wall 07773 053846, PCSO Emma Dune 07971 051474, PCSO Felix Rawlingson 07971 051480; Report a crime, Non-emergency Police 101 Ext 61216.

The "About the Council" section explains that the council is made up of seven Parish Councillors elected every four years. It also lists the official contact details for the council: "Parish Clerk to Eardisland Parish Council, 7 John Davies Place, Westcroft, Leominster, HR6 8JD. Phone: 01789 322171. Email: [parish.clerk@eardisland-pc.gov.uk](mailto:parish.clerk@eardisland-pc.gov.uk)".

HOME > AGENDA AND MINUTES

Coronavirus Help and Information

[Click here for useful information.](#)

Accessibility

Some documents on this website are PDF files. You may need to [download Adobe Reader here](#) if you wish to use the 'Read out loud' feature.

Click the Accessibility Menu icon in the top right corner of the page to access more accessibility options.

[See our Accessibility Statement.](#)

Parish Council Meetings

[See a full list of Eardisland Parish Council meeting dates.](#)

[News](#)

[Urgent – Flood warning 23.12.20 →](#)

[2021 Census and Census 2021 Heroes →](#)

[Herefordshire Council's budget consultation for businesses →](#)

[Avian Influenza – new housing rules for ALL poultry keepers from 14 December 2020 →](#)

## Agenda and Minutes

### Agenda and Minutes

**There will be a parish council meeting on Thursday 14 January 2021 at 7.00 pm by Zoom.**

The agenda and Clerk's Information Sheet will be available here on 10 January.

**If you wish to attend the meeting as a member of the public, please email the Parish Clerk for the log in details and password (there are new details for each meeting) – [parish.clerk@eardisland-pc.gov.uk](mailto:parish.clerk@eardisland-pc.gov.uk)**

The agenda will only be published here, in line with legal requirements. Please pass this information on to anyone you feel may be interested in attending as a member of the public. Many thanks.

The dates for PC meetings are on the second Thursday of the month, unless otherwise stated. The dates for 2021 are now as follows:

14 January, 11 February, 11 March, 8 April, 13 May, 10 June, 8 July, 12 August (if required), 9 September, 14 October, 11 November, 9 December (if required) – format of meetings, whether virtual meetings by Zoom or face-to-face will be decided month by month.

### Minutes for 2021

The Adopted Minutes, with the relevant accounts appendix and briefing papers, are provided as PDFs that can be read by a screen reader. The signed Minutes, provided as a scanned PDF that cannot be read by a screen reader, can be accessed [here](#).

You can download and read copies by clicking on the link. You will need Adobe Reader which you can download [here](#).

#### Minutes for 2020

November 2020

[DRAFT EPC Minutes 12 November 2020](#) – Please note these are unadopted draft minutes which may be amended before being adopted at the meeting on 14 January

[Clerks information sheet November 2020](#)

October 2020

[EPC Minutes 19 October 2020](#)

[EPC Minutes 8 October 2020](#)

[Appendix for 8.10.20](#)

[Clerks information sheet October 2020](#)



Proposed tabs for Marden site:

Top headings and images –



MARDEN PARISH COUNCIL

Link to Community website

About

Councillors  
& Clerk

Agenda  
& Minutes

Policies &  
Accounts

NDP

Working Groups

Current  
Planning

Public Rights  
of Way

Contact

PC Facebook  
Page

Drop-downs –

Agenda & Minutes



Current & Previous Year  
2018

Policies & Accounts



Accessibility Statement  
Policies  
Accounts

NDP



Review of NDP 2020-21  
Made 2016 NDP  
Notes of meetings & consultations

Working Groups



Community Facilities  
Notes of CF meetings & consultations  
Fundraising Group  
Environment & Sustainability Group  
Youth & Older Parishioner Groups

Boxes down left hand side that remain on every page opened –

FAQ & useful contacts

Coronavirus help and information

Accessibility

News and Don't Forget

Subscribe for News Alerts

Privacy

Agenda and Minutes page will have adopted but unsigned minutes which can be fully searched and read by a screen reader to comply with Accessibility Regulations and relevant briefing documents and appendices for each meeting, under date headings (eg. October 2020).

Policies page will have adopted but unsigned documents which can be fully searched and read by a screen reader to comply with Accessibility Regulations.

There will be a link from each page to a sub-page with signed scanned Minutes and Polices which cannot be read by screen reader but are legally required to be accessible.