

APPENDIX for 10.8.20							
Payments	2019-20 Actual receipts & payments	2020-21 Budget at 1.4.20	Virements	2020-21 Budget at 26.5.20	2020-21 Actual receipts & payments	% Variance 2020-21 budget to actual	Notes for 2020-21
<b>STAFF AND CLLRs</b>							
Clerks total salary - incl. Employers' NI	£10,256.97	£10,710.00		£10,710.00	£4,828.48	45.1%	2 of 4 paid
Clerks expenses	£1,493.60	£1,700.00		£1,700.00	£357.64	21.0%	2 of 4 paid
Clrrs training	£355.40	£250.00		£250.00	£0.00	0.0%	To be arranged
<b>ADMINISTRATION AND MANAGEMENT</b>							
Insurance	£552.04	£600.00		£600.00	£546.01	91.0%	Complete
Subscriptions	£804.70	£800.00		£800.00	£40.00	5.0%	Ongoing
Room hire - PC, NDP, CF, FR	£558.75	£500.00		£500.00	£0.00	0.0%	Ongoing
Website and communication	£1,169.77	£1,000.00		£1,071.94	£358.97	33.5%	Ongoing
Stationery & postage	£268.05	£300.00		£300.00	£55.77	18.6%	4 of 12 paid
Elections	£0.00		£110.00	£110.00	£109.52	99.6%	From 2019-20
Audit fees	£500.00	£700.00		£700.00	£99.00	14.1%	Ongoing
<b>MAINTENANCE AND PROW</b>							
Lengthsman	£3,834.00	£4,450.00		£4,450.00	£1,015.00	22.8%	4 of 12 mths paid
PROW	£240.00	£3,660.00		£3,660.00	£335.00	9.2%	4 of 12 mths paid
Parish enhancement	£996.38	£1,000.00		£1,000.00	£148.00	14.8%	Ongoing
<b>PARISH SERVICES</b>							
Parish Freighter	£828.00	£1,700.00		£1,700.00	£0.00	0.0%	Next yr not yet arranged
News & Views support	£116.00	£2,500.00		£2,500.00	£116.00	4.6%	Ongoing
<b>GRANTS AND RESERVES</b>							
Small grants	£556.99	£600.00		£600.00	£21.74	3.6%	Ongoing
Support - MVT/MRGT		£3,500.00		£3,500.00		0.0%	Ongoing
Old Churchyard			£1,150.00	£1,150.00	£1,150.00	100.0%	
<b>PROJECTS AND WORKING GROUPS</b>							
Traffic mgmt/SID room & exps	£0.00	£100.00		£100.00	£0.00	0.0%	Ongoing
Fundraising Group	£475.30	£1,300.00		£1,300.00	£595.02	45.8%	4 of 12 mths paid
Facilities project	£17,821.85	£14,000.00		£14,000.00	£5,480.00	39.1%	4 of 12 mths paid
NDP		£1,500.00		£1,500.00	£0.00	0.0%	Ongoing
Covid Volunteer Group				£500.00	£500.00	100.0%	Ongoing
<b>VAT AND CONTINGENCY</b>							
VAT	£4,147.31				£1,605.39		
Contingency	£0.00	£4,540.00	£1,260.00	£3,280.00	£0.00	0.0%	4 of 12 mths paid
<b>PREVIOUS EXPENSES</b>							
Judicial Review costs	£26,250.00						
	£71,225.11	£55,410.00		£55,981.94	£17,361.54	31.3%	
<b>Receipts</b>							
Lengthsman + P3 from HC	£465.00				£0.00		
<b>Precept</b>	£51,500.00	£51,500.00		£51,500.00	£25,750.00	50.0%	Half received
<b>VAT reclaim</b>	£2,574.75				£4,147.31		Reclaim from 2019-20
<b>Advertising in News &amp; Views</b>		£1,000.00		£1,000.00	£1,326.00	132.6%	As received
<b>Sundry</b>	£450.00				£0.00		As received
<b>Refund of planning fee</b>					£1,642.00		As refunded
<b>Donations for CF</b>	£1,835.96				£0.00		As donated, no budget
<b>Solar farm</b>	£2,910.00	£2,910.00		£2,910.00	£727.50	25.0%	Due as quarterly payments
<b>Grants for Covid work</b>				£500.00	£500.00		As donated
<b>Keep Connected Grant</b>				£71.94	£71.74		Paid in arrears when claimed
From reserves for Judicial Review costs	£26,250.00						
	£85,985.71	£55,410.00		£55,981.94	£34,164.55	61.7%	
<b>BANK RECONCILIATION</b>							
NB: Receipts & payments made at current meeting included							
Balance per bank statement at 4 August 2020							
Current account	£70,464.19						
		£70,464.19					
Less: unrepresented cheques at 4 August 2020							
C/N 1524	-£828.00						
C/N							
C/N		-£828.00					
Net balances as at 4 August 2020		£69,636.19					
<b>Cash Book</b>							
Opening balance at 1 April 2020	£52,063.18						
Add: receipts in the year	£34,164.55						
Less: payments in the year	-£16,591.54						
Closing balance per cash book at 4 August 2020		£69,636.19					
<b>RESERVES ANALYSIS</b>							
	2019-20	Inc/(dec)	2020-21				
		at year end					
Cash book balance at 31 March for new financial year 1 April	£52,063.18						
<b>Committed reserves</b>							
Community facilities - Building	£27,000.00						
Community facilities - Village green	£5,000.00						
Community facilities - Fundraising	£6,659.15						
Notice board replacement	£2,000.00						
Marden Recreation Ground Trust							
<b>Uncommitted reserves</b>							
General reserve	£11,404.03						
	£52,063.18		£0.00				

<b>ANALYSIS OF CLERK'S SALARY</b>						
	Budget	Current mth	Running total		Notes	
Basic hrs Salary	£8,840.00					
April @ 2,167.62/qtr						
July,Oct,Dec @ xx/qtr			£4,335.24			
CF hrs (main)	£1,000.00					
April @ 11.91/hr			£214.38			
July,Oct,Dec @ xx/hr						
Fundraising Group hrs	£255.00					
April @ 11.91/hr			£125.05			
July,Oct,Dec @ xx/hr						
NDP hrs						
April @ 11.91/hr	£615.00		£35.75			
July,Oct,Dec @ xx/hr						
Employers' NI			£118.08			
TOTAL	£10,710.00		£4,828.50			
Basic hrs mileage - at 45p/mile	Current mth mileage	Cost				
	19		£165.82			
TOTAL			£165.82			
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>						
			<b>Payments budget</b>		<b>Within Room hire budget</b>	
	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	19-20	20-21
<b>FUNDRAISING GROUP</b>	£900.00		£1,300.00			
Voucher for FR event						
Printing		£5.50				
Room hire					£52.50	
Office supplies		£5.50				
Refreshments mtgs/events		£32.57		£55.02		
Event banners						
Marquee hire/purchase		£25.00				
First Aid cover		£120.00				
Raffle/event prizes & items		£286.73				
<b>Total non-salary expenses</b>		£475.30				
<b>MAIN CF GROUP</b>	£17,822.00		£14,000.00			
Room hire					£180.00	
Event stands		£167.00				
Refreshments event		£14.60				
Stationery		£31.25				
Architects and planning fees		£17,609.00		£5,480.00		
<b>Total non-salary expenses</b>		£18,297.15		£5,535.02		
	£974.00					
Clerk's salary - Fundraising Group		£794.23	£255.00	£125.05		
Clerk's mileage - Fundraising Group		£141.08		£46.57		
Clerk's salary - Main CF Group		£719.76	£1,000.00	£214.38		
Clerk's mileage - Main CF Group		£115.65		£42.75		
TOTAL BUDGET FOR YEAR	£19,696.00		£16,555.00			
TOTAL PAYMENTS FOR YEAR		£38,840.32		£5,963.77		
<b>Payments budget</b>						
			2020-21 budget	2020-21 actual	<b>Within Room hire budget</b>	
					20-21	
<b>NEIGHBOURHOOD DEVELOPMENT PLAN GROUP</b>			£1,500.00			
Room hire						
Refreshments mtgs/events						
Office supplies/printing						
Total non-salary expenses				£0.00		
Clerk's salary - NDP Group			£615.00	£35.73		
Clerk's mileage - NDP Group						
TOTAL BUDGET FOR YEAR			£2,115.00			
TOTAL PAYMENTS FOR YEAR				£35.73		