

## Marden Parish Council

Neighbourhood Development Plan Review Group Meeting on  
Wednesday 1 July 2020 by Zoom

### Notes of meeting

**Present:** David Bennett, Kate Ryan, Mike Blake, Rod Lees, Richard Paske, Andrew Matthews, Nathan Jackman-Smith, Andrew Osbaldiston, John Roberts.

**In attendance:** Parish Clerk Alison Sutton and 1 member of public.

1. **Apologies and welcome to new members** – apologies from Paula Barratt, Rod Lees, Paul Sant; new members Andrew Osbaldiston.
2. **Re-cap of process so far** –
  - Herefordshire Council (HC) reviewing Core Strategy (CS), the local plan but could be 3-5 yrs before adopted – may lead to increase, decrease or the same allocation for new dwellings in Marden parish
  - HC does not have 5 yr housing land supply, therefore NDPs such as Marden that adopted more than 2 yrs ago don't have full weight regarding housing numbers, though Marden NDP currently has more houses allocated than minimum required by CS
  - Parish Council (PC) proceeding with 2 project approach
  - Proposed initial review is an interim review that needs to be largely completed by the 31/3/21 when the main funding expires
  - A second review may be required when the outcome of HC review of CS is known – principally for any further housing allocation if increase in numbers required by new CS
  - Aim of interim review is to protect current NDP by allocating sites for development, but can be as few as 3-5 houses allocated
  - Almost full process needed in both parts if add/amend policies and/or allocate housing – need Regulation 16 consultation, Examination, Referendum
  - Funding available now from government of £7,599 plus extra £8k if do a Call for Sites plus extra £10k if do affordable housing work (but no guidelines as to what entailed for this funding); is funding available after current 2015-21 round – ***Update: These figures confirmed by Localities, consider it likely that will be further funding round but cannot confirm definitely***
  - Kirkwells Planning Consultants fee £9,310 + £4,500 for Call for Sites
  - AGREED today – include all appropriate changes to vision and policies that time and funding allows, do Call for Sites – amend and add policies, do Call for Sites process and allocate new development.
3. **Updated Terms of Reference** – To be adopted by parish council – Agreed.
4. **General ideas for Vision Statement** – Defer to meeting in August.
5. **General ideas for changes to current policies** – Increase percentage of affordable housing to strengthen policy on tenure MR4 – Defer further discussion to August.
6. **General ideas for new policies** – Blue/green policies – Defer further discussion to August.
7. **Ideas for Call for Sites** –
  - To get affordable housing need sites of sufficient size or allocate sites only for affordable housing
 AGREED:
  - No more than 3 houses on each site

- Only sites adjacent to a current settlement boundary (SB)
  - No more than 5 houses in total from all allocations
  - Exclusion site for affordable housing, close to but not adjacent to SB, for 3 houses
  - Criteria in Call for Sites for sustainable, eco-friendly houses – or have as policy? Check with Kirkwells.
8. **Next steps** – Send Kirkwells ideas on Call for Sites now, send Group response if comes before meeting. Ask Claire to do short presentation on Call for Sites process.
9. **Public Forum** – None.
10. **Date of next meetings** – Wednesday 15 July at 4.00 pm – with Claire from Kirkwells to discuss Call for Sites; Monday 3 August at 4.00 pm – to look at amendment to vision, amendments to current policies and new policies.

## ACTIONS

Action	Person
Read NDP and other documents and come to meeting on 3.8.20 with ideas for changes/additions to NDP	<b>ALL</b>
Send Kirkwells ideas for Call for Sites, send response to Group if before meeting on 15 July	<b>Alison</b>
Ask Kirkwells to do short presentation on Call for Sites	<b>Alison</b>
Reconfirm funding available and ask if situation regarding future funding known	<b>Alison</b>
Send updated Terms of Reference to Group	<b>Alison</b>

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