

## MARDEN PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on  
Monday 8 June 2020 at 19.00 by Zoom

**Present:** Cllrs David Bennett (Chair), Kate Ryan, Richard Paske, Mike Blake, Lesley Hayward and Rod Lees.

**In Attendance:** Ward Cllr Kema Guthrie; Parish Clerk Alison Sutton; and 2 members of the public.

1. **Apologies for absence** – Cllrs Patrick Meredith and Paula Barrett.
2. **Declarations of interest and written applications for dispensation** – None.
3. **Public Forum** –
  - 3.1. West Mercia Police – Contact details in Clerk’s Information Sheet NOTED.
  - 3.2. Ward Councillor – Report in Clerk’s Information Sheet NOTED: Application 201300, amended plans, further consultation soon; plan for integrated wetlands to address phosphate issue of River Lugg currently with Natural England; motorcyclists on MR19, police alerted and advise 101 should be called at the time of any further incident. Update NOTED: putting in conditional redirection request for 201300; low frequency noise day and night, described as blowing noise, spoken to S&A and Environmental Health Team; report of raw sewage in River Lugg, Welsh Water found problem with connection in Walkers Green and concern re run-off from new houses in sewage system, working with Herefordshire Environmental Protection team to resolve.
  - 3.3. Local Residents – Parishioner attending meeting as wanted to for some months, offered equipment (eg. diggers) for work in parish. Question re adding 2 applications to response to 201300 (item 8.7, 26 May), NOTED Clerk instructed to add these to response and therefore in minutes.
4. **Minutes of the last meeting** – 26 May 2020 ADOPTED and will be signed when circumstances permit.
5. **Code of Conduct dated 8 June 2020** – ADOPTED and will be signed when circumstances permit.
6. **Financial Procedures** – The balance of the current account of £74,081.20 as at 2 June 2020 was NOTED. Balance includes: committed reserves of 1. £6,659.15 for donations for Community Facilities (CF), 2. £27,000 for loan repayments/CF work, 3. £5,000 for village green, 4. £2,000 for replacement of notice boards. Actual payments, receipts and variance against budget REVIEWED and AGREED as in appendix attached when minutes adopted:
  - 6.1. DC Gardening, May Lengthsman and P3, £390 (inc. £65 VAT) – Paid by BACS on 9/6/20.
  - 6.2. SupplyMePrint.com Ltd (ABC Signrite), June News & Views print, £58 – Paid by BACS on 9/6/20.
  - 6.3. SupplyMePrint.com Ltd (ABC Signrite), Covid distancing A-board, £198 (inc. £33 VAT) – Paid by BACS on 9/6/20.
7. **Planning Applications** – None.
8. **Parish Reports and Issues** –
  - 8.1. Lengthsman Scheme, general maintenance and grass cutting – consider items for Lengthsman or other Contractors – Report in Clerk’s Information Sheet NOTED: work in May – mowing x1, strim/cut Laystone Bridge, safety cut and clean up of splays and signs. RESOLVED: mowing of all areas once a month for rest of season, apart from Small Ashes now mown only by Balfour Beatty; review mowing for next year before agreeing schedule. NOTED: Lengthsman may not be able to schedule mowing in June.

- 8.2. Environmental and Sustainability Policy – Draft policy NOTED. RESOLVED to split into policy and plan. Clerk INSTRUCTED to send Cllr Bennett's amended draft to Cllrs for further review and additional ideas for plan.
- 8.3. Community Facilities Group – Report in Clerk's Information Sheet NOTED: recent Zoom meeting with Architype re plan to address ecology and landscape responses to planning application, condition for drainage, update on phosphate issue and reserved matters applications. RESOLVED that Architype formally submit plan and request drainage condition. NOTED further invoice to previously agreed figure will be due.
- 8.4. Neighbourhood Development Plan – NOTED: review of use of NDP in application determinations; only 1 parishioner volunteered for NDP Group so far. Clerk INSTRUCTED to: ask for interested parishioners in News & Views, website and minutes; arrange Zoom meeting to discuss proposed plan to review/amend policies and call for sites.
- 8.5. Face coverings – Report in Clerk's Information Sheet NOTED: costs of cloth face coverings; need for proper wearing and use. RESOLVED to buy disposable masks so do not need washing.
- 8.6. Modification Order to Definitive Map – Bridleway from Fromington to north of Franklands Corner.
- 9. Correspondence** – Correspondence in Clerk's Information Sheet NOTED: stile reported on MR24 by C1120 but no legal requirement for landowner to put dog gate in stile and landowner previously refused offer of kissing gate.

#### **10. Matters for next agenda or for Clerk's action under delegated authority**

Next agenda:

- Environmental and Sustainability Policy and Plan
- Review of mowing
- Marden Flag Day
- As above.

Clerk's action:

- Pay invoice for £510 +VAT from Architype when received
- NOTED unable to do flagpole repair at present due to Covid19 social distancing restrictions
- NOTED HALC training by Zoom, Cllrs to contact Clerk if interested
- Email MP re Electricity Bill, copy to Cllrs for individual emails
- Contact landowner re stile on MR24
- Notice on website re use of Covid19 distancing A-board by parish groups and offer to MVT
- As above.

**11. Date of next meeting** – Monday 13 July 2020 at 19.00 by Zoom.

**12. Proposal to exclude public from item 13** – RESOLVED to exclude public.

**13. Personnel matter** – Confidential minutes.

This meeting was declared closed at 20.44.

**SIGNED:**

Marden Chair

**DATE:**