

CLERK'S INFORMATION SHEET FOR
THE MEETING OF MARDEN PARISH COUNCIL ON 13 JULY 2020

- 3.1 West Mercia Police Safer Neighbourhood Team – PS Gareth King, PC Bart McDonagh, PCSO Skye Jenkins

Get in touch

☎ **101** to talk to your local SNT/report a crime

✉ herefordrn.snt@westmercia.pnn.police.uk

🌐 www.westmercia.police.uk



/ @HerefordCops

Only call 999 in an emergency, when a crime is in progress or life is in danger. If you would prefer to report a crime anonymously please contact West Mercia CRIMESTOPPERS 0800 555 111. For all non emergency reports please call 101. For all other enquiries please email herefordrn.snt@westmercia.pnn.police.uk

Useful Crime Prevention Newsletter on parish website, copy link to access the news post

<https://www.mardenherefordshire-pc.gov.uk/crime-prevention-newsletter/>

- 8.1 Work in June: Mowing x1; strim/cut MR24, round gates on MR21, MR45 Laystone Bridge to church; strim/cut either side of Laystone Bridge.

Work due in July: Mowing x1; Splays and signs safety cut; strim/cut MR24, round gates on MR21, MR45 Laystone Bridge to church; strim/cut either side of Laystone Bridge after bridge repair complete.

Recommendations for mowing next year:

Area 1, triangle of grass at Marden/Moreton road junction; **Area 2**, grass verge on C1120 from bridge over brook to brick wall leading up to church; **Area 3**, grass with bus stop in it opposite The Volunteer; **Area 5**, grass verge on C1125 on right at C1124 (Small Ashes) junction – Cut at end of February, in late May and monthly thereafter in growing season, only cut to 3 inches height not below

Area 4, verge under hedge from school to New House Farm entrance – Cut at end of February, in late May and monthly thereafter in growing season, only cut to 3 inches height not below; From farm entrance to shop on wide strip, leave metre under hedge and cut only annually.



Area 1



Area 2



Area 3



Area 4



Area 5



- 8.3 The drainage grant can be applied for to cover work that is currently on Lengthsman schedule and/or for new work. Grip cutting and jetting of drains will only be undertaken by Balfour Beatty as required reactively to reports of problems online.

Suggestions for grant application:

From schedule - Clearing Grips throughout parish (currently on hold in schedule), cost allowed £900

New work - Clearing kerbs, based on cost last year, allow £900 per time to include skip hire - £1,800 for 2 clearings/yr

- Manual clearing of all drains and jetting, followed by CCTV to all drains to check for any problems, from Small Ashes to war memorial - £10,000 per visit

- 8.4 No volunteers for PFO yet. Items notified to Clerk are reported online to Balfour Beatty for action.
- 8.5 Meeting of CF Group at end of June – updated on changes to landscape plan during Covid, accepted by Group. See below for final plan submitted to HC.
- 8.8 Kirkwells planning consultants who helped with the NDP previously have quoted fee for new work of £9,310 plus £4,500 for a Site Assessment for the Call for Sites.

Funding available now from government of £7,599 plus extra £8k if do a Call for Sites plus extra £10k if do affordable housing work (but no guidelines as to what entailed for this funding) – therefore shortfall of around £1,711 of which £1,500 currently in budget, plus Clerk's salary already in budget – But funding must be spent by April 2021.

If Kirkwells and/or PC unable to complete phases in Kirkwells' quote by deadline, may mean returning some of grant and covering cost of around £3,000 from reserves. However Kirkwells suggesting revised timetable as follows:

- 1 August send out Call for Sites – allow 3 week response time and then Site Assessment by Kirkwells
- Work up policy amendments and additions from now till end of August ready for draft
- Mid-September to end of October (6 weeks) – undertake Regulation 14 consultation on allocations, amended and new policies – with parish and all usual consultees (Welsh Water, Natural England etc). Parish consultation will need to be information by mail drop to every house, as it will be too much to go with N&V and anyway needs to be separated to be a proper consultation
- Plus website, online response, Facebook etc.
- Risk is if go straight to Regulation 14 and not do informal parish consultation first, then if something significant comes up in Regulation 14 might have to do second short Regulation 14 (of 1-2 wks, rather than another 6 wks)
- But by end of December should be in position to submit to HC for Regulation 16.

Funding may be available from government after current 2015-21 round but unable to confirm at this time.

8.10 Email from MRGT (Marden Recreation Ground Trust):

Marden Recreation Ground Trust has recently been approached by Shared Access, the company that operates the mobile phone mast at the Playing Fields, to amend the structure to enable it to transmit 5g signals. The proposal will involve the fitting of a larger head frame capable of supporting more transmitters. The height of the mast will remain the same.

The Trustees have carefully considered the proposal from Shared Access and have given their approval for them to progress the project, conditional upon:

1. Shared Access submitting the appropriate Planning application
2. The receipt of an appropriate level of remuneration to the Trust to help with the ongoing maintenance and improvement of the Playing Field facilities.

Further updates will be provided as more information becomes available.

11. Advice received from NALC: Following the Government's announcements NALC and SLCC have worked together to produce the following joint view on council meetings, following eased lock down restrictions from 4th July.

Following the Government announcement of further easing of lockdown restrictions from 4th July, NALC and SLCC strongly advise local councils to continue to meet remotely, without the need for face to face contact. Government rules still state that we should all work from home if we can. Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology until May 2021 and so most councils will have no need to meet in person. Furthermore, local councils have the duty to allow the public to observe council meetings without placing restrictions on the number attending, which many council meeting venues will not be able to accommodate in a safe way at this time. However, where a local council does have an identified need to hold a physical meeting, as they are unable to conduct council business any other way, they can consider doing so from 4th July. These meetings must be managed within the social distancing and 'safer workplaces' guidance produced by Government, which includes the requirement to conduct a risk assessment to determine if it is feasible and safe to hold a physical meeting. It is important that this risk assessment is carried out, and any identified actions to reduce risk to attendees are implemented before any face to face meetings resume. Councils must keep documentation of this risk assessment and the reasons why the council has taken the decision to return to face to face meetings.

NALC will be updating its guidance on remote meetings early next week to include information on how to approach 'hybrid meetings' (where some people attend in person and others join remotely) effectively and safely.

Hybrid meetings would be possible for Marden but would require not only internet access but a microphone and internet camera and large screen, to enable all those accessing remotely to see the meeting.

In addition, MVT has undertaken a risk assessment to ensure a Covid Secure venue and concluded that it is not possible to re-open before September at the earliest, due to the stringent requirements including for cleaning of all surfaces touched or used, both before and after every use. Once MVT has decided to re-open the hall, the Clerk will undertake a risk assessment on behalf of the PC based on the assessment supplied by MVT and the latest guidance from NALC and SLCC.

12. **Correspondence – significant items received as follows:**

From parishioners –

- Emails with responses to planning application 201300
- Copied into email re flooding at Small Ashes
- Phonecall re potholes on Walkers Green on bend – reported online, no action as under level of intervention
- Email re footpaths and PFO
- From Autograss Club – now allowed to have practice race days, Covid secure, no public, few cars – will be having days in due course
- Phonecall re 201300, amended plans
- Phonecall re damage to road surface at C1120/C1122 junction – reported online

From other sources –

- From Herefordshire Council (HC) – new method of allocating rented housing and link for accessibility guidelines for website
- From Lord Lieutenant of Herefordshire – Letter of thanks
- From Marie Curie – Emergency appeal for funding
- From HC – copy of letter sent to all businesses re Covid discretionary grant
- From HC – survey of Covid support groups for HC Talk Community and HVOSS
- From HC – Discretionary Grant Scheme for businesses
- Email from Bill Wiggin – Local Electricity Bill passed first reading, now live, second reading in due course
- From HC – re-opening of pubs and restaurants
- From HC – Invitation to Parish Council Summit
- From SLCC – letter sent to government and request for councils to write as well
- From Herefordshire Green Network via HALC – invitation to Zoom meeting on 16.7.20 ‘Opportunities as we move toward Zero Carbon Herefordshire’
- From HC – information sheet on Annual Canvass
- From Hereford & Worcester Fire Authority – Consultation on draft Community Risk Management Plan

Important items sent/calls made

- Letter to MP, Bill Wiggin, re Local Electricity Bill
- Phonecall to Marden Court Farm re fencing work and request for kissing gates as stiles difficult

Alison Sutton – Parish Clerk.

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Marden Parish Clerk takes no responsibility for the accuracy of reports submitted for inclusion in this briefing sheet



Project: 10154-ART-XX-XX-DR-A-1010

Status: P1 For Information Rev: 1

Scale: 1:500 @ A3 Date: 26 MAR 20

Internal Proj Ref: 10154 Model Ref: /

Drawn: CI Morden Community Centre

Checked: PN Morden Parish Council Drawing Title: Landscape Plan



Project	Originator	Zone Level	Type	Role	Unique ID	Scale	Date	Drawn	Mardon Community Centre
10154 - ART - XX - XX - DR - A -					1011	1 : 500 @ A3	28 MAR 20	CI	
Status	Description	Rev	Internal Proj Ref	Model Ref	Checked	Mardon Parish Council	Drawing Title		
P1	For Information	/ 1	10154	/	PN		Landscape Strategy		