

**Marden Parish Council Receipts and payments  
against Budget 2019-20**

Payments	2018-19 Budget 1/4/18	2018-2019 Actual receipts & payments	2019-20 Budget 1/4/19	2019-20 Budget 31/3/20	2019-20 Actual receipts & payments	Variance 2019-20 budget to actual	% Variance 2019-20 budget to actual	Notes for 2019-20
<b>STAFF AND CLLRS</b>								
Clerks salary	Basic hrs	£7,871.00	£7,683.72	£8,671.00	£8,671.00	£8,470.52		
	CF	£1,074.00	£842.07	£974.00	£974.00	£719.75		
	FR			£0.00	£755.00	£794.23		
	Legal/Other/Employers NI		£1,653.26	£0.00		£141.58		
	NDP			£0.00	£0.00			
	Employers' NI					£130.89		
Clerks total salary		£8,945.00	£10,179.05	£9,645.00	£10,400.00	£10,256.97	£143.03	98.6% 4 of 4 paid
Clerks expenses		£1,400.00	£1,249.64	£1,400.00	£1,495.00	£1,493.60	£1.40	99.9% 4 of 4 paid
Cllrs training		£450.00	£100.00	£450.00	£450.00	£355.40	£94.60	79.0% To be arranged
<b>ADMINISTRATION AND MANAGEMENT</b>								
Insurance		£614.50	£543.38	£615.00	£615.00	£552.04	£62.96	89.8% No further payments due
Subscriptions		£750.00	£772.40	£750.00	£805.00	£804.70	£0.30	100.0% Paid
Room hire - PC, NDP, CF, FR		£250.00	£212.50	£200.00	£745.00	£558.75	£186.25	75.0%
Website and communication		£400.00	£150.00	£1,700.00	£1,700.00	£1,169.77	£530.23	68.8% No website redo
Stationery & postage		£240.00	£316.70	£240.00	£340.00	£268.05	£71.95	78.8%
Elections		£1,500.00	£0.00	£5,000.00	£4,850.00	£0.00	£4,850.00	0.0% Not yet invoiced
Audit fees		£250.00	£550.00	£700.00	£700.00	£500.00	£200.00	71.4% 2 of 3 paid
<b>MAINTENANCE AND PROW</b>								
Lengthsman		£5,140.00	£3,856.00	£6,710.00	£6,710.00	£3,834.00	£2,876.00	57.1% 12 of 12 mths paid
PROW		£1,852.50	£2,429.50	£1,800.00	£1,800.00	£240.00	£1,560.00	13.3% 12 of 12 mths paid
Parish enhancement		£200.00	£163.00	£200.00	£997.00	£996.38	£0.62	99.9% Ongoing
<b>PARISH SERVICES</b>								
Parish Freighter		£1,300.00	£1,616.00	£1,500.00	£1,500.00	£828.00	£672.00	55.2% Next yr not yet arranged
News & Views support		£250.00	£117.00	£250.00	£250.00	£116.00	£134.00	46.4% Ongoing
<b>GRANTS AND RESERVES</b>								
Small grants		£1,500.00	£1,598.50	£1,500.00	£1,500.00	£556.99	£943.01	37.1% Main donations not made
Support - MVT/MRGT								
<b>PROJECTS AND WORKING GROUPS</b>								
Traffic mgmt/SID room & exps		£373.00	£285.11	£250.00	£250.00	£0.00	£250.00	0.0% No work/mtgs yet
Fundraising Group (2018-19 CF & FR)		£1,600.00	£1,079.28	£1,000.00	£900.00	£475.30	£424.70	52.8% 12 of 12 mths paid
Facilities project		£13,500.00	£0.00	£13,500.00	£17,822.00	£17,821.85	£0.15	100.0%
NDP								
<b>VAT AND CONTINGENCY</b>								
VAT			£2,574.75			£4,147.31	-\$4,147.31	
Contingency		£8,500.00	£1,609.64	£7,000.00	£581.00	£0.00	£581.00	0.0% 12 of 12 mths paid
<b>LEGAL FEES</b>								
Judicial Review costs					£26,250.00	£26,250.00	-\$26,250.00	100.0%
<b>PREVIOUS EXPENSES</b>								
Old Churchyard		£1,150.00	£1,150.00	£0.00	£0.00			
Village clock storage		£170.00	£78.00					
Green sacks			£760.00					
GDPR expenses			£1,663.07					
Marden Recreation Ground Trust			£36,228.88					
		£50,335.00	£69,282.40	£54,410.00	£80,660.00	£71,225.11	-\$16,815.11	88.3%
<b>Receipts</b>								
Lengthsman + P3 from HC		£1,425.00	£0.00	£0.00	£0.00	£465.00	£465.00	Paid in arrears from 2018-19
<b>Precept</b>		£46,000.00	£46,000.00	£51,500.00	£51,500.00	£51,500.00	£0.00	100.0% Received in full
<b>VAT reclaim</b>			£2,490.81			£2,574.75	£2,574.75	Reclaim from 2018-19
Green sacks			£1,293.62					
Sundry			£568.27			£250.00		
S106 reserves + donations			£0.00					
<b>Donations for CF</b>			£2,023.16			£2,326.06	£2,326.06	As donated, no budget
<b>Solar farm</b>		£2,910.00	£3,637.50	£2,910.00	£2,910.00	£2,910.00	£0.00	100.0% Due as quarterly payments
Sutton St Nicholas PC for SID			£185.98					
Interest on deposit account			£41.38					
From deposit a/c for MRGT			£36,220.94					
From reserves for Judicial Review costs					£26,250.00	£26,250.00		
		£50,335.00	£92,461.66	£54,410.00	£80,660.00	£86,275.81	£5,615.81	100.0%

**Marden Parish Council Receipts and payments  
against Budget 2019-20**

**BANK RECONCILIATION**

Balance per bank statement at 31 March 2020	
Current account	£52,891.18
Includes committed reserves:	
£27,000 for loan repayment & CF project	
£6,659.15 for CF	
£1,875 contingency (includes cover for VAT)	£52,891.18
Less: unrepresented cheques at 31 March 2020	
C/N 1524	-£828.00
C/N	
C/N	-£828.00
Net balances as at 31 March 2020	<u>£52,063.18</u>
<b>Cash Book</b>	
Opening balance at 1 April 2019	£63,062.48
Add: receipts in the year	£60,025.81
Less: payments in the year	-£71,225.11
Add: write-off C/N 1283	£200.00
Closing balance per cash book at 31 March 2020	<u>£52,063.18</u>

**ANALYSIS OF CLERK'S SALARY**

	Budget	Current mth	Running total
<u>Basic hrs Salary</u>	£8,671.00		
April @ 1.967/qtr			
July,Oct,Dec @ 2,167.62/qtr			£8,470.52
<u>CF hrs (main)</u>	£974.00		
April @ 11.643/hr			
July,Oct,Dec @ 11.91/hr			£719.75 Extra event hrs
<u>Fundraising Group hrs</u>			
April @ 11.643/hr			
July,Oct,Dec @ 11.91/hr			£794.23 Extra hrs due to unavailability of FR Chair for June event
<u>Legal hrs</u>			
April @ 11.643/hr			
July,Oct,Dec @ 11.91/hr			£141.58 Not allowed for in budget, funded from virement
<u>Employers' NI</u>			£130.89 Not allowed for in budget, funded from virement
TOTAL	£9,645.00		£10,256.97

**ANALYSIS OF EXPENDITURE BY COMMUNITY FACILITIES WORKING GROUP**

	2016-17 actual	2017-18 actual	Payments budget		2019-20 actual	In room hire budget line
			2018-19 budget	2018-19 actual		
			£1,600.00		£900.00	
FUNDRAISING GROUP						
Voucher for FR event		£25.00				
Printing		£67.06		£14.99	£5.50	
Room hire		£211.50		£172.50		£52.50
Office supplies		£23.95		£9.99	£5.50	
Refreshments mtgs/events		£22.19		£96.59	£32.57	
Event banners		£200.00		£598.00		
Marquee hire/purchase				£25.00	£25.00	
First Aid cover				£115.00	£120.00	
Raffle/event prizes & items				£47.21	£286.73	
MAIN CF GROUP					£17,822.00	
Room hire						£180.00
Event stands					£167.00	
Refreshments event					£14.60	
Stationery					£31.25	
Architects and planning fees					£17,609.00	
Total non-salary expenses	£598.15	£549.70		£1,079.28	£18,297.15	
			<b>Salary budget</b>			
	£1,845.00	£1,335.00	£1,582.90	£842.07	£974.00	
Clerk's salary - Fundraising Group					£794.23	
Clerk's mileage - Fundraising Group					£141.08	
Clerk's salary - Main CF Group					£719.76	
Clerk's mileage - Main CF Group		£290.25		£200.70	£115.65	
TOTAL BUDGET FOR YEAR			£3,182.90		£19,696.00	
TOTAL PAYMENTS FOR YEAR	£2,443.15	£2,174.95		£2,122.05	£20,067.87	