

MARDEN PARISH COUNCIL ACCOUNTS 2020-21

APPENDIX AS AT 19.5.20							
Payments	2019-20 Actual receipts & payments	2020-21 Budget at 1.4.20	Virements	2020-21 Budget at 20.4.20	2020-21 Actual receipts & payments	% Variance 2020-21 budget to actual	Notes for 2020-21
<b>STAFF AND CLLRs</b>							
Clerks total salary - incl. Employers' NI	£10,256.97	£10,710.00		£10,710.00	£2,625.13	24.5%	1 of 4 paid
Clerks expenses	£1,493.60	£1,700.00		£1,700.00	£249.09	14.7%	1 of 4 paid
Clrks training	£355.40	£250.00		£250.00	£0.00	0.0%	To be arranged
<b>ADMINISTRATION AND MANAGEMENT</b>							
Insurance	£552.04	£600.00		£600.00	£0.00	0.0%	Ongoing
Subscriptions	£804.70	£800.00		£800.00	£40.00	5.0%	Ongoing
Room hire - PC, NDP, CF, FR	£558.75	£500.00		£500.00	£0.00	0.0%	Ongoing
Website and communication	£1,169.77	£1,000.00		£1,071.94	£104.97	9.8%	Ongoing
Stationery & postage	£268.05	£300.00		£300.00	£26.78	8.9%	2 of 12 paid
Elections	£0.00		£110.00	£110.00	£109.52	99.6%	From 2019-20
Audit fees	£500.00	£700.00		£700.00	£0.00	0.0%	Ongoing
<b>MAINTENANCE AND PROW</b>							
Lengthsman	£3,834.00	£4,450.00		£4,450.00	£365.00	8.2%	2 of 12 mths paid
PROW	£240.00	£3,660.00		£3,660.00	£0.00	0.0%	2 of 12 mths paid
Parish enhancement	£996.38	£1,000.00		£1,000.00	£107.00	10.7%	Ongoing
<b>PARISH SERVICES</b>							
Parish Freightier	£828.00	£1,700.00		£1,700.00	£0.00	0.0%	Next yr not yet arranged
News & Views support	£116.00	£2,500.00		£2,500.00	£0.00	0.0%	Ongoing
<b>GRANTS AND RESERVES</b>							
Small grants	£556.99	£600.00		£600.00	£0.00	0.0%	Ongoing
Support - MVT/MRGT		£3,500.00		£3,500.00		0.0%	Ongoing
<b>PROJECTS AND WORKING GROUPS</b>							
Traffic mgmt/SID room & exps	£0.00	£100.00		£100.00	£0.00	0.0%	Ongoing
Fundraising Group	£475.30	£1,300.00		£1,300.00	£85.02	6.5%	2 of 12 mths paid
Facilities project	£17,821.85	£14,000.00		£14,000.00	£5,480.00	39.1%	2 of 12 mths paid
NDP		£1,500.00		£1,500.00	£0.00	0.0%	Ongoing
Covid Volunteer Group				£500.00	£82.38		Ongoing
<b>VAT AND CONTINGENCY</b>							
VAT	£4,147.31				£1,204.39		
Contingency	£0.00	£4,540.00	£110.00	£4,430.00	£0.00	0.0%	2 of 12 mths paid
<b>PREVIOUS EXPENSES</b>							
Judicial Review costs	£26,250.00						
Old Churchyard							
	£71,225.11	£55,410.00		£55,981.94	£10,479.28	18.9%	
<b>Receipts</b>							
Lengthsman + P3 from HC	£465.00				£0.00		
Precept	£51,500.00	£51,500.00		£51,500.00	£25,750.00	50.0%	Half received
VAT reclaim	£2,574.75				£4,147.31		Reclaim from 2019-20
Advertising in News & Views		£1,000.00		£1,000.00	£1,326.00		As received
Sundry	£450.00				£0.00		As received
Refund of planning fee					£1,642.00		As refunded
Donations for CF	£1,835.96				£0.00		As donated, no budget
Solar farm	£2,910.00	£2,910.00		£2,910.00	£0.00	0.0%	Due as quarterly payments
Grants for Covid work				£500.00	£500.00		As donated
Keep Connected Grant				£71.94	£0.00		Paid in arrears when claimed
From reserves for Judicial Review costs	£26,250.00						
	£85,985.71	£55,410.00		£55,981.94	£33,365.31	60.2%	
<b>NB: Receipts &amp; payments made at current meeting included</b>							
<b>BANK RECONCILIATION</b>							
Balance per bank statement at 19 May 2020							
Current account	£75,777.21						
		£75,777.21					
Less: unrepresented cheques at 19 May 2020							
C/N 1524	£828.00						
C/N							
C/N		£828.00					
Net balances as at 19 May 2020		£74,949.21					
<b>Cash Book</b>							
Opening balance at 1 April 2020	£52,063.18						
Add: receipts in the year	£33,365.31						
Less: payments in the year	£10,479.28						
Closing balance per cash book at 19 May 2020		£74,949.21					
<b>DRAFT RESERVES ANALYSIS</b>							
	2020-21	Inc(dec) at year end	21-22				
Cash book balance at 31 March for new financial year 1 April	£52,063.18						
<b>Committed reserves</b>							
Community facilities - Building	£27,000.00						
Community facilities - Village green	£5,000.00						
Community facilities - Fundraising	£6,659.15						
Notice board replacement	£2,000.00						
Marden Recreation Ground Trust							
<b>Uncommitted reserves</b>							
General reserve	£11,404.03						
	£52,063.18		£0.00				

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<b>ANALYSIS OF CLERK'S SALARY</b>						
	Budget	Current mth	Running total	Notes		
Basic hrs Salary	£8,840.00					
April @ 2,167.62/qtr		£2,167.62	£2,167.62			
July,Oct,Dec @ xx/qtr						
CF hrs (main)	£1,000.00					
April @ 11.91/hr		£214.38	£214.38			
July,Oct,Dec @ xx/hr						
Fundraising Group hrs	£255.00					
April @ 11.91/hr		£125.05	£125.05			
July,Oct,Dec @ xx/hr						
NDP hrs						
April @ 11.91/hr	£615.00					
July,Oct,Dec @ xx/hr						
Employers' NI		£118.08	£118.08			
<b>TOTAL</b>	<b>£10,710.00</b>		<b>£2,625.13</b>			
Basic hrs mileage - at 45p/mile	Current mth mileage	Cost				
	349.5	£157.27	£157.27			
<b>TOTAL</b>			<b>£157.27</b>			
<b>ANALYSIS OF EXPENDITURE BY WORKING GROUPS</b>						
			Payments budget		Within Room hire budget	
	2019-20 budget	2019-20 actual	2020-21 budget	2020-21 actual	19-20	20-21
<b>FUNDRAISING GROUP</b>	£900.00		£1,300.00			
Voucher for FR event						
Printing		£5.50				
Room hire					£52.50	
Office supplies		£5.50				
Refreshments mtgs/events		£32.57		£55.02		
Event banners						
Marquee hire/purchase		£25.00				
First Aid cover		£120.00				
Raffle/event prizes & items		£286.73				
<b>Total non-salary expenses</b>		<b>£475.30</b>				
<b>MAIN CF GROUP</b>	£17,822.00		£14,000.00			
Room hire					£180.00	
Event stands		£167.00				
Refreshments event		£14.60				
Stationery		£31.25				
Architects and planning fees		£17,609.00		£5,480.00		
<b>Total non-salary expenses</b>		<b>£18,297.15</b>		<b>£5,535.02</b>		
			Salary budget			
	£974.00					
Clerk's salary - Fundraising Group		£794.23	£255.00	£125.05		
Clerk's mileage - Fundraising Group		£141.08		£46.57		
Clerk's salary - Main CF Group		£719.76	£1,000.00	£214.38		
Clerk's mileage - Main CF Group		£115.65		£42.75		
<b>TOTAL BUDGET FOR YEAR</b>	<b>£19,696.00</b>		<b>£16,555.00</b>			
<b>TOTAL PAYMENTS FOR YEAR</b>		<b>£38,840.32</b>		<b>£5,963.77</b>		
			Payments budget		Within Room hire budget	
			2020-21 budget	2020-21 actual	20-21	
<b>NEIGHBOURHOOD DEVELOPMENT PLAN GROUP</b>			£1,500.00			
Room hire						
Refreshments mtgs/events						
Office supplies/printing						
<b>Total non-salary expenses</b>				£0.00		
			Salary budget			
Clerk's salary - NDP Group			£615.00			
Clerk's mileage - NDP Group						
<b>TOTAL BUDGET FOR YEAR</b>			<b>£2,115.00</b>			
<b>TOTAL PAYMENTS FOR YEAR</b>				£0.00		