

Marden Parish Council

Community Facilities Working Group (CFWG) Meeting
on Thursday 21 November 2019

Notes of the Meeting

Present: David Bennett (Chairman and PC), Sandra Gladwyn, Chris Wathen, Jess Tidball and Angela Sasso (Parishioners), Jill Brooks (Marden Chapel), Dave Tidball (Marden Church) and Kate Ryan (PC).

In attendance: Alison Sutton, Parish Clerk.

- 1. Apologies** – Robin Brook (MVT), Steve Miles (MRGT), Paula Barrett (Pre-school), Dave Lloyd (Marden Church).
- 2. Open Forum** – At end of MVT meeting this week, Pre-school said that plans are changing, likely to stay hiring the community centre even if get new build, which is currently on hold due to phosphate problem in county.
- 3. Update from meeting with planners and NHF architect and developer and from parish council meeting** – phone calls and discussions before meeting with Herefordshire Council planners, developer and architect this week; highlighted and confirmed at meeting that current Reserved Matters plan includes land not in ownership of developer; plan will be resubmitted with amendments on account of this; also with change to community plot as agreed, hammer head turn on southern edge of plot removed, entrance to plot used for turning instead; developer agreed in principle to bring utilities to edge of plot if not onto site, probably lay footpath over site; agreed meeting with PC architect, developer and their architect in new year to finalise agreement on utilities etc; advice from HALC to undertake information event as planned but not consult on application for loan until nearer time; likely to be 6-12 months before know when land will be passed to PC. At meeting earlier, PC agreed to have the event as at end of RIBA stage 2 but not consult on the loan.
- 4. Community consultation – Saturday 7 December 12.00-17.00**
 - Final document to go to every house – as information event rather than formal consultation, a flyer inviting to the event is being distributed with News & Views, no hand delivery of consultation document at this stage
 - Alison** prepare 40 flyers to give out at Christmas Bazaar, 10 laminated copies for various places + copies for boards and on website and email copy to Angela
 - Feedback forms – do you have any questions or comments on the vision and plans so far, if you would like a response please give your name and email or postal address
 - Vision statement – for event and for January meeting to share with MVT and Academy
 - Q&A document and talking points
 - Reduce to 8 boards, put whole display on loop and project.
- 5. Arrangements for consultation day**
 - Rota – David, Kate, Sandra, Alison for whole event; Jess and Chris 12-3.30pm, Dave T 3.30-5pm; Jill 2-3.00pm if able; Angela 12-3.00pm
 - Catering for event – mince pies and tea/coffee/squash and some biscuits – cater for 100
 - PC Display for event – all at A3; welcome and thanks; vision of new build, 'growing our heart', parish owned, complementary to current, managed by one organisation; costs, keep as near £400k as possible, band D per week for £300k loan, other sources; work that can be done by volunteers; Fundraising events for 2020 and thermometer; skills board – can you help us? with post-it notes
 - Architype display – pages at A2, ask Architype to supply; p. 3, 4, 5, + 9 and 10 coloured, + 6-8 on one A2 page
Ask Architype to remove concertina door from current position in sketch and add bulkhead above moveable partition
Alison ask Zebra if will send A0 site plan for event, once finalised for the RM submission
- 6. Feedback from MVT on CIC issue and from Clerk on information from SLCC** – MVT has sought advice from the Charity Commission, which would not agree to the Trust merging into a Community Interest Company (CIC) and so in the light of this, the Trust will wish to work collaboratively and in harmony with whatever management structure the PC may devise should the new community facility go ahead and hopes that the Parish Council feels able to reciprocate this gesture. Clerk found out: PC cannot set up CIC, as CICs are asset-locked and can only give asset to another CIC and PCs may not legally be asset locked; PC could set up a charity or a Charitable Interest Company (CIO) of its own, but this would duplicate organisations; MVT could convert to a CIO if it wished.
- 7. Next steps** – as above.
- 8. Next meeting** – Thursday 16 January 2020 at 19.30. Apologies noted from Jess and Dave.

Alison Sutton – Parish Clerk

7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD. Tel: 07789 322771. Email: parish.clerk@mardenherefordshire-pc.gov.uk