

Marden Parish Council

Community Facilities Working Group (CFWG) Meeting
on Thursday 24 October 2019

Notes of the Meeting

Present: David Bennett (Chairman and PC), Sandra Gladwyn, Chris Wathen, Jess Tidball and Angela Sasso (Parishioners), Jill Brooks (Marden Chapel), Dave Lloyd and Dave Tidball (Marden Church), Steve Miles (MRGT), Paula Barrett (Pre-school) and Kate Ryan (PC).

In attendance: Alison Sutton, Parish Clerk; Paul Neep and Emily Partridge (Architype).

1. **Apologies** – Robin Brook and Len Day (MVT).
2. **Open Forum** – Awards for All application refused, so no funding for consultation and writing business plan. PC rejected proposed cost for consultation, see 5.
Meeting being arranged with planning, developer and architect, **PC and Architype** to discuss details such as clearing land and bringing services to site.
Meeting last week – Herefordshire, MVT, Academy and PC to discuss understanding of Community Centre and hall leases and agreements. Clawback of funds only relates to use of hall and toilets being given up, not the community rooms and would have to be paid by Academy, which would result in the Academy being closed. Both MVT and PC stated at the meeting that they would not jeopardise the Academy by doing this.
3. **Architype** –
Proposed plan and costs for community event
Other suggestions considered
Sketch design proposal considered – Agreed the following:
 - When meet with planning ask if hedge on green space can be removed, so space open to the community
 - Ask if can have gate off turning hammerhead so access for vehicles onto green space for event set-up
 - Reduce height to 5m, with equal length pitches
 - Consider elevation c on 5.2 with windows for entrance
 - Consider elevations a, b, d of 5.0 for windows in other elevations
 - Externally render and wood
 - Internally exposed block and birch plywood panelling
 - Floor possibly concrete or other suitable covering
 - Vital to recruit local volunteers for kitchen fitting, building skills, landscaping – to keep costs within budget
 - Noted Alison's discussions with Dave Tristram – feels £40-50k achievable from grants, suggested pre-application as soon as consultation confirms going forward
 - Noted Alison's discussions with Lynda – re tendering, need to email with what want to do, tender for rest of design and build as one at fixed cost and see who can do what, reduce costs of jobs being done twice – **Alison** to action.
4. **Community consultation – Saturday 7 December 12.00-17.00**
 - Draft document to go to every house – draft amended slightly and agreed – professional print at £102 + Alison print return slip £10 = £112
 - Document to be hand-delivered to every house by councillors and CF group members, so no postage cost – **Alison** prepare maps and lists
 - Agreed all interested parties support what will be presented.
5. **Arrangements for consultation day**
 - Rota – defer to next meeting
 - Catering for event – mince pies and tea/coffee/squash and some biscuits – cater for 100 – approx £50
 - Display for event – **Alison** draft for next meeting
 - Agreed need full height display boards so easy to read and from one source so give professional look – **Alison** ask Sutton walls how many boards have and other sources, **Steve** check if work ones available – none available, hire as before at £205.
6. **Feedback from MVT on CIC issue and from Clerk on information from SLCC** – defer to next meeting.
7. **Next steps** – as above.
8. **Next meeting** – Thursday 21 November at 19.30.