

# Marden Parish Council

Community Facilities Working Group (CFWG) Meeting  
on Monday 23 September 2019

## Notes of the Meeting

**Present:** David Bennett (Chairman and PC), Chris Wathen, Jess Tidball and Angela Sasso (Parishioners), Jill Brooks (Marden Chapel), Robin Brook and Len Day (MVT), Dave Lloyd and Dave Tidball (Marden Church) and Kate Ryan (PC).

**In attendance:** Alison Sutton, Parish Clerk; Maggie Hopkins (MVT).

1. **Apologies** – Sandra Gladwyn (Parishioner), Steve Miles (MRGT) and Paula Barrett (Pre-school).
2. **Open Forum** – None.
3. **Community First ‘Tackling Loneliness Project’** – Currently Caring in the Community volunteers from group in Bodenham set up through COCO project support a few clients in Marden identified by GPs. Community First project aimed at village halls, idea to set up a group for parishioners to get out of house, meet others and have social support. **Agreed** to raise at next PC meeting and add to News and Views to see if group wanted. Clerk to see if can arrange someone from a hall running a group to come and give advice.
4. Update on current situation re Pre-school and MVT/Academy meeting with Herefordshire – Meeting on 15 October – MVT, Herefordshire Council, Academy and PC – to explore what would happen if MVT gives notice on the lease for the Community Centre; in particular when is the 10yr time constraint for giving up the lease finished (conflicting times, either from 1994 as in lease or from 2012 when lease signed) and who would have to pay clawback monies Herefordshire Council or the Academy. Further issue to be explored but not at this meeting is can MVT pass assets, including clawback to the PC or a community interest company (CIC).  
Pre-school – plan is still to leave Community Centre.
5. **Community consultation – Saturday 7 December 12.00-17.00**
  - Review potential options to be put to parishioners
    - Do nothing - current facility with no new build
    - New build in conjunction with existing facilities operated under one organisation
    - New build with relinquishment of current facility lease with or without clawback. (Dependant on meeting with HC and MVT / Academy agreement)
  - Agree advantages / disadvantages of each option to be presented - follow up with MVT / PC and Academy as appropriate, build on the extensive work undertaken for the October 2016 presentation  
During discussion noted that:
    - Even if/when Pre-school leave, the current facility is not big enough for an expanding population in the future and have only one chance to future-proof – still need hybrid option of current and new build if going to expand groups/options/events for enlarged population
    - MVT had conflicting information from Charity Commission about converting to Community Interest Company (CIC) – on phone seemed to be OK but forms that were sent by Charity Commission were for conversion to a Community Incorporated Organisation (CIO), not a CIC

**Agreed**

  1. To present only one updated proposal of building new facility with can be extended and would work in conjunction with the current facility as agreed by CFWG and PC as the hybrid option – unified approach with yes-no question
  2. MVT to check position with Charity Commission – for next meeting
  3. Clerk to get advice from SLCC about CICs, CIOs and what PC could do – for next meeting
  - Assign ownership to provide missing data by next CF meeting in order to work towards each case being fully costed, funded and with at least an outline business plan covering both current and future operation  
**Agreed** Data on costs for one case being put forward and 3D image – being provided by architects
  - Agree detailed plan to ensure that all interested parties (MVT / PC & Academy) support what will be presented  
**Agreed** MVT and PC work together following meeting on 15 October with HC and Academy.
6. **Arrangements for consultation day** – Lottery application for funds to run event refused – need funding from PC
  - Catering for event – mince pies and tea/coffee as no lottery funding
  - Display for event – next meeting
  - Informing parishioners and questionnaire out

**Agreed**

  1. Recommend to PC that should be posted to all parishioners in last week in November
  2. Clerk to get costings for catering from Sainsburys etc – for next meeting

3. Clerk and Vice Chair draft document to go to parish – for next meeting.
7. **Next steps** – Make sure Architype gives plan etc to Clerk so can go to group members before meeting on 24 October.
8. **Next meeting** – Thursday 24 October at 19.30.

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