

## Marden Parish Council

New Community Facilities Working Group (NCFWG) Meeting on  
Wednesday 18 March 2015 at 19.30 in the Community Centre

### **Notes of the Meeting**

**Present:** David Bennett (Chairman), Robin Brook, Arthur Fraser, Sandra Gladwyn, Mike Williams, Chris Wathen, Paula Barrett, Dave Lloyd and John Roberts.

**In attendance:** Alison Sutton, Parish Clerk

**Apologies** – Jess Tidball. Steve Miles does not wish to attend the Group. Unsure if Allison Hutchinson received invitation.

**1. Welcome and introductions –**

David as Chairman welcomed everyone and brief introductions were made.

**2. Election of Vice Chairman –**

Robin Brook was nominated and elected.

**3. Introduction to the overall project, share documents and links –**

David made various points introducing the project and ideas were considered.

The need to start with a blank sheet, not just what might be offered by developers but the parish needs significant input.

Currently 2 trusts run the Community Centre and the Playing Fields, one with 2 trustees, one with 3 trustees. The management structure of the current facilities needs to be maintained for now.

This group (the NCFWG) needs to be funded by the parish council, which will be considered at the April meeting.

Need to work together as a group to start with before doing more detailed work.

2 offers made re community facilities that are linked to current/imminent applications need to be considered but need to know what the parish wants. Hope that developers/architects will engage with the group as soon as possible.

Richard Timney at Community First was suggested as a good resource.

Concern was raised about going over old ground, as it seems likely that the same results would be obtained from a new discussion with users as what was given in the 2012 evaluation of need – a separate community centre with access to all community groups at all times. Agreed that we use the current needs assessment and review if further work is needed.

**4. Review of the Terms of Reference –**

Amendments were made to the Terms of Reference. Alison amend and circulate for agreement at next meeting, before the document is signed off by the parish council on 13 April.

**5. Review work breakdown structure/work streams –**

David tabled a draft project plan. It was agreed that work needs to be undertaken as quickly as possible, given the current state of planning applications within the parish.

Need to consider using specialist parish council solicitors to undertake the lease and legal work that will be required if move from the current community centre. Alison has some contacts and will try and get a ballpark figure

**6. Requirements for next meeting –**

A short list of documents to consider was tabled. Mike will send the actual plans from 2012 work electronically to Alison for circulation.

Funding shouldn't influence what the community needs at this stage, though the financial challenge of running a new centre and the current facility is huge.

**7. Open forum –** No further points were raised.

**8. Date of next meeting –** Agreed Wednesday 1 April at 19.30 in the Community Centre. Alison will send round further dates to see who can do what dates.

Alison Sutton – Parish Clerk

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