

Marden Parish Council

Neighbourhood Development Plan Steering Group Meeting on
Wednesday 3 December 2014 at 19.30 in the Community Centre

Notes of the Meeting

Present: Michael Parkes (Chairman), David Bennett, Robin Brook, Arthur Fraser, Sandra Gladwyn, Jon Stannard and Bill Wright.

In attendance: Alison Sutton, Parish Clerk and 3 members of public

1. **Apologies – John Roberts**
2. **Consider final Consultation results and analysis –** Final results show 31 responses in favour of 100 more houses and 30 responses in favour of 40 more houses to fulfil indicative target of 65 (with 25 already built or approved). It was felt that there was a consensus on a number between 40 and 100. The analysis of the responses was noted and amended and will be added to the Draft document by the Clerk. As this consultation analysis uses the numbers on the electoral register as the basis of a low response, it was agreed to amend the analysis of the previous consultation in line with this. Also to take out the demographic analysis from the appendix in the Draft.
Discussion about a consultation on the result of the Call for Sites – agreed to have Open Events on this and the Draft Plan as informal consultation before Regulation 14 consultation. 2.00-5.00 pm on Saturday 10 January and 10.00 am-4.00 pm on Sunday 11 January – Clerk to book small hall. **Update – hall booked and dates confirmed.**
Agreed to have SG meeting on 14 January with Claire attending to finalise Draft. Have extra PC meeting on 19 January to adopt Draft Plan and start Regulation 14 consultation on 22 January till 5 March. Cancel events on 24 January and 1 February but monitor responses to Regulation 14 and have an event if needed late February.
Aim to readopt Final Plan at PC meeting on 9 March and submit.
Open Events
Display boards – Clerk see where can be hired and cost
Items for display –
Clerk prepare map of parish, map of settlement boundary, site scoring form, vision and objectives, policies, list of green spaces – bring in A4 to meeting on 17 December
Robin – take photos of green spaces and get to Clerk for printing – bring A4 on 17 December if possible
David and Robin – prepare pie charts of results from both consultations and email to Clerk – bring A4 as above
Map of green spaces – need to be done at next meeting or 7 January
Map of allocated sites – do after 17 December meeting
David – draft summary document of 3-4 sides for 7 January meeting.
3. **Site submissions to Call for Sites –** Noted that there were 21 sites submitted in total – 6 sites are either within or adjacent to the settlement boundary and will need to be considered for allocation dependent on the scoring and report; 15 sites are outside the settlement boundary in hamlets or open countryside and would need to be considered under current planning regulations or as rural exception sites.
4. **Latest draft –** Further amendments made to text. Clerk will amend and send to Claire to check – will need technical evidence and local evidence sections in for some objectives.
Update – the Draft has to be sent to Ted Bannister to do the SEA and HRA appraisals ready for the Regulation 14 consultation and this cannot be done until the Draft has the site allocation information and maps etc – this may cause a delay but Clerk will do the best possible.
5. **Open forum –** No further issues raised.
6. **Date of next meeting –** Wednesday 17 December 2014 at 19.30 in the Community Centre. Claire from Kirkwells attending to discuss Call for Sites report and allocation of sites.